
Work Session of the Board of Trustees

Monday, December 9, 2019

5:30 pm – Comporium Conference Center @ Central Office

A G E N D A

I. Call to Order: *Samuel Cuesta – Castle Heights Middle School*

Approval of Agenda

(Under consent agenda, all action items will be voted on after one motion and second to approve them without discussion. If a board member wants any action item discussed or voted on separately, the board member, before the agenda is approved, must ask that the action item be moved to the discussion item section.)

II. Work Session

A. 3rd Set of Section “D” Policies – **Fiscal Management** - 2nd read

***DBJ** – Budget Transfers

***DC** – Taxing and Borrowing

***DFG** – Tuition Income

***DG** – Banking Services

***DIEA** – Anti-Fraud

***DI/DIE, DI/DIE-R** – Fiscal Accounting/ Audits

B. Master Plan Update

C. Bond Resolution

D. Foreign Field Study Requests

E. NSBA Annual Conference Attendees

F. Called Board Work Session – January 16

III. Adjournment

Business Meeting of the Board of Trustees

Monday, December 9, 2019

6:00 p.m. – Comporium Conference Center @ Central Office

A G E N D A

I. Call to Order – *Helena Miller, Board Chair*

Approval of Agenda *(Policy BEDB)*

(Under consent agenda, all action items will be voted on after one motion and second to approve them without discussion. If a board member wants any action item discussed or voted on separately, the board member, before the agenda is approved, must ask that the action item be moved to the discussion item section.)

II. Recognitions

A. Recognition of Rosewood Elementary School - IB Reauthorization

B. Recognition of Holiday Card Contest Winner

C. Recognition of Oakdale Elementary School TIPS Award

One Team One Mission One Rock Hill

- III. Citizen Participation
- IV. Consent Action Agenda
 - A. Approval of Minutes
 - 1. November 11, 2019 work session
 - 2. November 25, 2019 business meeting
 - B. Approval of Personnel Recommendations (*Policy BDD*)
- V. Action Agenda
 - 1. Approval of 3rd Set of Section “D” Policies – **Fiscal Management** – 2nd read
 - ***DBJ** – *Budget Transfers*
 - ***DC** – *Taxing and Borrowing*
 - ***DFG** – *Tuition Income*
 - ***DG** – *Banking Services*
 - ***DIEA** – *Anti-Fraud*
 - ***DI/DIE, DI/DIE-R** – *Fiscal Accounting/ Audits*
 - 2. Bond Resolution
 - 3. Foreign Field Study Requests
 - 4. NSBA Annual Conference Attendees
 - 5. Called Board Work Session – January 16
- VI. Communications - None
- VII. Report of the Superintendent
 - A. Announcements
- VIII. Review of School Board Work Session - None
- IX. Other and Future Business
- X. Executive Session(s) – (*Policy BEC*)
 - **Contractual Matter:** *Facilities Agreement*
- XI. Action as required from Executive Session(s) - (*Policy BEC*)
- XII. Adjournment

~Section “D” policy revisions detailed in policy summary chart in Board Packet.~

One Team One Mission One Rock Hill



Communications Department
Telephone: 981-1008 - Fax: 981-1094

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: December 4, 2019
SUBJECT: Call to Order at December 9th School Board Meeting

Samuel Cuesta, a 7th grader at Castle Heights Middle School, will provide the “Call to Order” at the December 9th school board meeting.

Samuel:

- Is a Student Advisory Board Representative
- Is a Library Helper
- Is a member of the school choir and Let Me Run club
- Is enrolled in advanced ELA and Social Studies classes

Parents: Arquidamia Ogando de Cuesta and Summer Cuesta

Siblings in Rock Hill Schools: Yorsdamia (sophomore at RHHS) and Eliel (senior at RHHS)

Principal: Mrs. Cynthia Robinson

Mailing Address:

933 Eastwood Drive
Rock Hill, SC 29730

Memo

TO: Dr. Bill Cook
FROM: Terri Smith
DATE: December 4, 2019
SUBJECT: Revision of “D” Board Policies (Fiscal Management) Batch 3 for 2nd Read

A stakeholder team comprised of the following individuals has been developed to review and revise the “D” board policies – Fiscal Management.

Terri Smith, Central Office Finance
Bettina Feaster, Central Office Finance (Batch 1 and Batch 2 policies)
Beth Lifsey, Central Office Finance
LaWana Robinson-Lee, Facilities Services Purchasing
Michael Johnson, Safety & Security
Gary Black, Food Service
Christopher Roorda, India Hook Elementary
Elissa Cox, Saluda Trail Middle
Hezekiah Massey, Northwestern High
Joanne Pafford, Oakdale Elementary Bookkeeper
Susan Fowler, Castle Heights Middle Bookkeeper
Melanie Cook, Rock Hill High Bookkeeper
Larry Finney, Greene Finney, LLC.
Mike Downing, Greene Finney, LLC.

Dr. Tiffany Richardson with S.C. School Boards Association is providing guidance and reviewing recommended revisions.

The policies listed below was presented at the November 11th board work session and approved for 1st read at the November 25th business meeting. There have been no changes since the November 25th business meeting. A copy of the proposed, model and current policies are attached. These policies will be presented at the December 9th work session for 2nd read.

Policy	Recommendation
DBJ, <i>Budget Transfers</i>	No current policy. Recommend adopting proposed policy. Two changes since 11/11/19 work session to add option 3 of model policy to the proposed policy and to replace the word 'amounts' with the word 'codes' in the first paragraph.
DC, <i>Taxing and Borrowing</i>	Recommend removing purpose statement; update tax-exempt debt post-issuance tax compliance section; update legal references.
DFG, <i>Tuition Income</i>	No current policy. Recommend adopting model policy. Two changes since 11/11/19 work session to reference the SC Code of Law within the body of the policy for calculating the tuition fee for out of district students (also listed in legal references section) and adding language that the board may collect tuition for educational programs/services.
DG, <i>Banking Services</i>	No model policy. Recommend removing purpose statement and update depository requirements.
DI, <i>Fiscal Accounting and Reporting</i> ; DIE, <i>Audits/Financial Monitoring</i> DI/DIE, <i>Fiscal Accounting/Audits</i>	Recommend combining policies DI, <i>Fiscal Accounting and Reporting</i> and DIE, <i>Audits/Financial Monitoring</i> per the model policy with minor changes. Changes since 11/11/19 work session to add separate lines of DI/DIE combined/adopted dates, DI adopted/revised dates, and DIE adopted/revised dates.
DI/DIE-R, <i>Fiscal Accounting/Audits</i>	No current rule. Recommend adopting model rule with minor changes.
DIEA, <i>Anti-Fraud</i>	No model policy. Recommend removing purpose statement and minor changes. One change since 11/11/19 work session to page 2, to clarify who will reconcile and review bank statements.

BUDGET TRANSFERS

Code **DBJ** Issued **xx/19**

Periodically, during the fiscal year, the superintendent will examine budget categories and estimate the year-end status of each. The superintendent has authority to transfer budget amounts between function and object ~~amounts~~ codes as long as total spending does not exceed the approved budget. Additions to the approved budget must be approved by the board. The board allows principals and department heads the discretion of budget transfers at the individual school or department level as described in the *Business Procedures Manual*.

The superintendent has authority to transfer budget amounts within the same function and sub-function areas under guidelines found in the *Financial Accounting Handbook for South Carolina Public School Districts*.

In keeping with the need for periodic reconciliation of the district's operating budget, the board will consider requests for budget transfers as they are recommended by the superintendent.

The board desires to be kept abreast of the need for these adjustments so that it may act promptly and expedite the financial recordkeeping of the school system.

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 11-9-20 - Prohibition on exceeding, changing, transferring, or shifting appropriations.

BUDGET TRANSFERS

Code **DBJ** Issued **MODEL**

DRAFTER'S NOTE: The following options are not necessarily mutually exclusive. The policy may consist of parts selected from more than one option but should not be contradictory.

Option 1

Periodically, during the fiscal year, the superintendent will examine budget categories and estimate the year-end status of each. Based on these estimates, the superintendent may make budget transfers within the major categories. The board allows principals the discretion of budget transfers at the individual school level.

The superintendent and (*insert appropriate individual here*) can transfer within functions. Cross function transfers require approval of the board, but salaries can be transferred as long as they do not exceed the budget.

Option 2

During the fiscal year, the superintendent will periodically examine budget categories and estimate the year-end status of each. Based on these estimates, the board may make budget transfers within the major categories.

Option 3

In keeping with the need for periodic reconciliation of the district's operating budget, the board will consider requests for budget transfers as they are recommended by the superintendent.

The board desires to be kept abreast of the need for these adjustments so that it may act promptly and expedite the financial recordkeeping of the school system.

Option 4

Whenever, in the best interest of the district, it is necessary to transfer funds in excess of ***** from program to program, the superintendent will seek the board's approval for the transfer. The board will act on the request at its next scheduled meeting.

The superintendent has the authority to transfer funds from program to program provided the funds are not in excess of *****.

Option 5

The board has the authority to transfer funds from one account to another on a quarterly basis. The superintendent has authority to transfer budget amounts within the same function and sub-function areas under guidelines found in the Financial Accounting Handbook for South Carolina Public School Districts. The superintendent will report transfers to the board on a monthly basis. Changes must conform to approved budgetary amounts and procedures.

Adopted ^

PAGE 2 - DBJ - BUDGET TRANSFERS

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 11-9-20 - Prohibition on exceeding, changing, transferring, or shifting appropriations.

Policy DC Taxing and Borrowing

Issued 3/12

Purpose: To establish the basic structure for the board's authority to tax and borrow funds for the maintenance and operation of the school district.

Annual tax levy

Each school district's taxing authority is established by state law. In Rock Hill School District Three of York County, that authority is vested in the district board within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for the district to sell bonds in excess of the limitation, the community must vote for a referendum allowing such sale.

Tax-Exempt Debt Post-Issuance Tax Compliance

Continuing Disclosure Compliance

~~The Finance Department will be responsible for implementing, maintaining and adhering to written tax-exempt debt post-issuance tax compliance policies and procedures with respect to bonds issued by the school district. The Finance Department will also be responsible for revising these policies and procedures to comply with changes in law or regulations.~~

The chief finance officer will be responsible for complying with the continuing disclosure reporting for any bond issuances as required by the Securities and Exchange Commission.

Adopted 4/27/78; Revised 4/26/82, 11/22/82, 10/24/88, 9/23/91, 9/27/99, 3/26/12

Legal references:

A. S.C. Constitution:

1. **Article X, Section 15 – Bonded indebtedness of school districts.**

~~Article X, Section 15(6) – Provides for maximum debt limit of eight percent.~~

~~Article X, Section 15(7) – Provides for borrowing in anticipation of collection of ad valorem taxes.~~

B. S.C. Code, 1976, as amended:

1. **Section 11-27-10, et seq. – Effect of Article X of S.C. Constitution on bonded and other types of indebtedness.**
2. **Section 11-27-50 – Effect of Article X on district bonds.**
3. **Section 59-13-70 – Superintendent will keep record of district bonds.**
4. **Section 59-71-10, et seq. – The School Bond Act (statutes regulating the issuance of general obligation bonds by school districts which was in effect prior to the ratification of Article X of S.C. Constitution).**

~~Sections 11-27-10 through 11-27-100 – Effect of Article X of S.C. Constitution (see above) on statutes prior to its ratification. See especially Section 11-27-50 regarding the effect of Article X on school district bonds.~~

~~Sections 59-71-10 through 59-71-190 – (The School Bond Act) – Statutes regulating the issuance of general obligation bonds by school districts. In effect prior to the ratification of Article X of S. C. Constitution.~~

C. S.C. Acts and Joint Resolutions:

1975 Act 449, p. 1169, Part III, Section 7 - The board of Rock Hill School District Three of York County will have the power to levy taxes to provide funds for school operating expenses; provided, such levy may not be increased more than six mills in any year over that levied for the preceding year without the approval of the qualified voters of the district in a referendum.

1990 Act 744, p. 3519 - Limitation for 1990 increased to eight mills and thereafter reverts in succeeding years to six mills.

York 3/Rock Hill School District

TAXING AND BORROWING

Code **DC** Issued **MODEL**

Annual Tax Levy

The taxing authority of each school district is established by state law. In*****, that authority is vested in ***** within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of Bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for the district to sell bonds in excess of the limitation, the community must vote for a referendum allowing such sale.

Adopted ^

Legal References:

- A. S.C. Constitution:
 - 1. Article X, Section 15 - Bonded indebtedness of school districts.
- B. S.C. Code of Laws, 1976, as amended:
 - 1. Section 11-27-10, *et seq.* - Effect of Article X of S.C. Constitution on bonded and other types of indebtedness.
 - 2. Section 11-27-50 - Effect of Article X on district bonds.
 - 3. Section 59-13-70 - Superintendent will keep record of district bonds.
 - 4. Section 59-71-10, *et seq.* - The School Bond Act (statutes regulating the issuance of general obligation bonds by school districts which was in effect prior to the ratification of Article X of S.C. Constitution)
- C. S.C. Acts and Joint Resolutions:
 - Insert local laws here.*

Policy DC Taxing and Borrowing

Issued 3/12

Purpose: To establish the basic structure for the board's authority to tax and borrow funds for the maintenance and operation of the school district.

Annual tax levy

Each school district's taxing authority is established by state law. In Rock Hill School District Three of York County, that authority is vested in the district board within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for the district to sell bonds in excess of the limitation, the community must vote for a referendum allowing such sale.

Tax-Exempt Debt Post-Issuance Tax Compliance

The Finance Department will be responsible for implementing, maintaining and adhering to written tax-exempt debt post-issuance tax compliance policies and procedures with respect to bonds issued by the school district. The Finance Department will also be responsible for revising these policies and procedures to comply with changes in law or regulations.

Adopted 4/27/78; Revised 4/26/82, 11/22/82, 10/24/88, 9/23/91, 9/27/99, 3/26/12

Legal references:

S. C. Constitution:

Article X, Section 15(6) - Provides for maximum debt limit of eight percent.

Article X, Section 15(7) - Provides for borrowing in anticipation of collection of ad valorem taxes.

S. C. Code, 1976, as amended:

Sections 11-27-10 through 11-27-100 - Effect of Article X of S.C. Constitution (see above) on statutes prior to its ratification. See especially Section 11-27-50 regarding the effect of Article X on school district bonds.

Sections 59-71-10 through 59-71-190 - (The School Bond Act) - Statutes regulating the issuance of general obligation bonds by school districts. In effect prior to the ratification of Article X of S. C. Constitution.

Acts and Joint Resolutions:

1975 Act 449, p. 1169, Part III, Section 7 - The board of Rock Hill School District Three of York County will have the power to levy taxes to provide funds for school operating expenses; provided, such levy may not be increased more than six mills in any year over that levied for the preceding year without the approval of the qualified voters of the district in a referendum.

1990 Act 744, p. 3519 - Limitation for 1990 increased to eight mills and thereafter reverts in succeeding years to six mills.

York 3/Rock Hill School District

TUITION INCOME

Code **DFG** Issued **xx/19**

The board may collect tuition from nonresident students enrolled in the district's schools. The board may set or reconfirm the fee annually. The fee is based on the per pupil cost of district funds (see also JFAB, *Admission of Nonresident Students*) as referenced in S.C. Code of Laws, section 59-63-45.

The board may collect tuition for educational programs/services. The list of tuition based programs/services will be listed on the district website.

The district may collect tuition in advance of enrollment. The district deposits such funds to the general fund account.

Cf. JFAB

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
1. Section 59-19-90(10) - Power of board to charge tuition for attendance.
 2. Section 59-63-45 - Procedures for reimbursement for districts for cost of educating non-resident students.
 3. Section 59-63-480, *et seq.* - Attendance at schools in adjacent county.

TUITION INCOME

Code **DFG** Issued **MODEL**

The board may collect tuition from nonresident students enrolled in the district's schools. The board may set or reconfirm the fee annually. The fee is based on the per pupil cost of district funds (see also JFAB, *Admission of Nonresident Students*).

The district may collect tuition in advance of enrollment. The district deposits such funds to the general fund account.

Cf. JFAB

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 59-19-90(10) - Power of board to charge tuition for attendance.
 - 2. Section 59-63-45 - Procedures for reimbursement for districts for cost of educating non-resident students.
 - 3. Section 59-63-480, *et seq.* - Attendance at schools in adjacent county.

Policy DG Banking Services

Issued 9/99

Purpose: To establish the basic structure for district banking services.

Depository of funds

All funds generated for school and district purposes are accountable by the district. The district administration chief finance officer is directed to secure all funds to which the district is entitled in the most timely ~~timeliest~~ manner possible and to deposit said funds with the county treasury or in the district bank accounts. Under state law, the county treasury serves as depository for district state funds and bond proceeds. The district bank account(s) will use the district's federal taxpayer identification number and carry the account name of Rock Hill School District 3. Transactions in these accounts must be recorded in the district's financial records and included in the district's annual audit.

Funds will be deposited in ~~the~~ district bank accounts and subsidiary accounting as required will be maintained. The institution serving these accounts will be selected on a bid basis from financial institutions providing full service banking within the school district.

It is the intent of the board that the banking agreement will be reviewed every three years, with the institution selected being the exclusive banking institution for the district for that period with these exceptions:

- If either party becomes dissatisfied with the relationship, it can be terminated within 30 days prior written notice.
- At any time the district feels that funds will be available for enough time to maximize rates, funds may be invested in other investment vehicles on a competitive basis.

Adopted 11/22/93; Revised 9/27/99

York 3/Rock Hill School District

Policy DG Banking Services

Issued 9/99

Purpose: To establish the basic structure for district banking services.

Depository of funds

The district administration is directed to secure all funds to which the district is entitled in the most timely manner possible and to deposit said funds in the district bank accounts.

Funds will be deposited in district bank accounts and subsidiary accounting as required will be maintained. The institution serving these accounts will be selected on a bid basis from financial institutions providing full service banking within the school district.

It is the intent of the board that the banking agreement will be reviewed every three years, with the institution selected being the exclusive banking institution for the district for that period with these exceptions.

- If either party becomes dissatisfied with the relationship, it can be terminated within 30 days prior written notice.
- At any time the district feels that funds will be available for enough time to maximize rates, funds may be invested in other investment vehicles on a competitive basis.

Adopted 11/22/93; Revised 9/27/99

York 3/Rock Hill School District

Policy ~~DI/DIE Audits/Financial Monitoring~~ FISCAL ACCOUNTING/AUDITS

Issued 10/13 ~~xx~~/19

~~Purpose: To establish the basic structure for auditing and monitoring the district's financial activities.~~

The district's accounting system will provide an accurate record of financial transactions. The superintendent will maintain accounting procedures adequate to properly record all financial transactions in accordance with the *Financial Accounting Handbook* developed by the South Carolina Department of Education (SCDE).

The superintendent is ultimately responsible for receiving and properly accounting for all funds of the district.

The superintendent will provide the board with quarterly financial statements of revenue and expenditures including budgeted amounts which reflect the financial operations of the district.

~~The superintendent sees that the district accounts are internally monitored and that the Office of Financial Services prepares a written statement of the monthly income and expenditures of the district. A copy of this statement is distributed to each member of the board finance committee at least quarterly.~~

In accordance with state law and regulation, all district financial records ~~and program funds of the district~~ will be audited following the close of each fiscal year.

The board will employ a ~~contract with an independent~~ certified public accountant to conduct the annual audit. The district will forward ~~the required copies~~ a copy of appropriate ~~audited financial statements to the SCDE and other state or federal agencies as required by applicable state law or regulations.~~ audits to the state department as required by applicable state law or regulations. The funds of every school in the district will also be audited annually.

Adopted ~~4/27/78~~, 10/24/88; Revised ~~10/24/88~~, 11/23/93, 9/27/99, 10/28/13

DI/DIE Combined ^; Adopted ^

DI Adopted 4/27/78; Revised 10/24/88, 9/27/99

DIE Adopted 10/24/88; Revised 11/23/93, 9/27/99, 10/28/13

Legal references:

A. S.C. Code of Laws, 1976, as amended:

1. Section 59-17-100 – Districts to provide South Carolina Department of Education with copies of audit reports.
2. Section 59-20-60 - ~~Audit Requirements of the Education Finance Act.~~ Spending priority; audits; reports.
3. Section 59-20-80 – School budgets will be made public; itemization of salaries.

B. S.C. State Board of Education Regulations:

1. ~~R-43-175~~ R43-172 - Accounting and reporting.

York 3/Rock Hill School District

FISCAL ACCOUNTING/AUDITS

Code **DI/DIE** Issued **MODEL**

The district accounting system will provide an accurate record of financial transactions. The superintendent will maintain accounting procedures adequate to properly record all financial transactions in accordance with the *Financial Accounting Handbook* developed by the South Carolina Department of Education (SCDE).

The superintendent is ultimately responsible for receiving and properly accounting for all funds of the district.

The superintendent will present the board with monthly financial statements of revenue and expenditures including budgeted amounts which reflect the financial operations of the district.

In accordance with state law and regulation, all financial records and program funds of the district will be audited following the close of each fiscal year.

The board will contract with an independent certified public accountant to conduct the annual audit. The district will forward the required copies of appropriate audited financial statements to the SCDE and other state or federal agencies as required by applicable state law or regulations.

The funds of every school in the district will also be audited annually.

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 59-17-100 - Districts to provide South Carolina Department of Education with copies of audit reports.
 - 2. Section 59-20-60 - Spending priority; audits; reports.
 - 3. Section 59-20-80 - School budgets will be made public; itemization of salaries.
- B. S.C. State Board of Education Regulations:
 - 1. R43-172 - Accounting and reporting.

Policy DIE Audits/Financial Monitoring

Issued 10/13

Purpose: To establish the basic structure for auditing and monitoring the district's financial activities.

The superintendent sees that the district accounts are internally monitored and that the Office of Financial Services prepares a written statement of the monthly income and expenditures of the district. A copy of this statement is distributed to each member of the board finance committee at least quarterly.

In accordance with state law and regulation, all district financial records will be audited following the close of each fiscal year.

The board will employ a certified public accountant to conduct the annual audit. The district will forward a copy of appropriate audits to the state department as required by applicable state law or regulations. The funds of every school in the district will also be audited annually.

Adopted 10/24/88; Revised 11/23/93, 9/27/99, 10/28/13

Legal references:

S. C. Code, 1976, as amended.

Section 59-20-60 - Audit Requirements of the Education Finance Act.

State Board of Education Regulations:

R-43-175 - Accounting and reporting.

York 3/Rock Hill School District

Policy DI Fiscal Accounting and Reporting

Issued 9/99

Purpose: To establish the basic structure for accounting for and reporting of the district's financial resources.

The district accounting system will provide an accurate record of financial transactions. The superintendent will maintain accounting procedures adequate to properly record all financial transactions in accordance with the Financial Accounting Handbook developed by the South Carolina State Department of Education.

Upon recommendation of the auditor, the superintendent is ultimately responsible for receiving and properly accounting for all funds of the district.

The superintendent will present the board with monthly financial statements which reflect the financial condition of the district.

Adopted 4/27/78; Revised 10/24/88, 9/27/99

Legal references:

S. C. Code, 1976, as amended:

Section 59-13-60 - Spending priority; audits; reports; Education Finance Review Committee.

Section 59-20-80 - School budgets will be made public; itemization of salaries.

York 3/Rock Hill School District

FISCAL ACCOUNTING/AUDITS

Code **DI/DIE-R** Issued **xx/19**

At the close of each fiscal year, a certified public accounting firm will conduct an audit of all funds of the district and all accounts of each school. The firm selected will provide a management letter to the district upon completion of the audit. The administration will give each board member a copy of the management letter in executive session and the audit in open session.

Criteria for Selecting Auditor

The selection of an auditor is a difficult process as there are a number of accounting firms who are not only interested but who are also capable of providing competent services. Consequently, the board has developed the following criteria for consideration in the selection of an auditor:

- availability of staff to provide assistance throughout the school year
- experience in auditing school districts in South Carolina
- cost of providing auditing services
- quality of work
- methods of operation
- professional reputation
- adequacy of staff and facilities
- references

Procedures for selection of auditor

The superintendent, or his/her designee, will invite proposals from any interested certified public accounting firms.

The proposals must include the following information:

- name and address of firm, responsible administrative officer, phone number, and specific data for the firm's liaison or contact person
- brief history of the firm, including date established and work experience
- list of principals and key staff, including the professional background of each
- list of school districts previously audited
- copy of audit organization's peer review report
- proposed costs
- statement relative to the method of operation
- references

Based upon the previously discussed selection criteria and after a study of the documentary materials presented by the certified public accounting firms, the superintendent, or his/her designee, will select firms for personal interviews.

The superintendent, or his/her designee, will recommend to the board the certified public accounting firm qualified to conduct the annual audit. The board formally chooses the auditor in an official meeting, either regularly scheduled or special. All firms invited to submit documentary material will be notified in writing of the board's decision. The auditing firm selected will serve as the district's external auditor for a period of five fiscal years with an optional two year annual renewal. After that period, a request for proposal must be issued.

(see next page)

PAGE 2 - DI/DIE-R - FISCAL ACCOUNTING/AUDITS

Required services by auditor selected

- Audit all financial accounts of the district and each individual school
- Provide the audit in a timely manner so as to meet certain agency reporting deadlines
- Provide the board a detailed management letter
- Provide accounting advice to district administration, including assistance with inservice training for staff, when requested

Issued ^

FISCAL ACCOUNTING/AUDITS

Code **DI/DIE-R** Issued **MODEL**

At the close of each fiscal year, a certified public accounting firm will conduct an audit of all funds of the district and all accounts of each school. The firm selected will provide a management letter to the district upon completion of the audit. The administration will give each board member a copy of the management letter in executive session and the audit in open session.

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- brief history of the firm, including date established and work experience
- list of principals and key staff, including the professional background of each
- list of school districts previously audited
- proposed costs
- statement relative to the method of operation
- references

Based upon the previously discussed selection criteria and after a study of the documentary materials presented by the certified public accounting firms, the superintendent or his/her designee will select firms for personal interviews.

The superintendent or his/her designee will recommend to the board the certified public accounting firm qualified to conduct the annual audit. The board formally chooses the auditor in an official meeting, either regularly scheduled or special. All firms invited to submit documentary material will be notified in writing of the board's decision. The auditing firm selected will serve as the district's external auditor for a period of three fiscal years. The board will annually review the appointment.

PAGE 2 - DI/DIE-R - FISCAL ACCOUNTING/AUDITS

Required services by auditor selected

- Audit all financial accounts of the district and each individual school
- Provide the audit in a timely manner so as to meet certain agency reporting deadlines
- Provide the board a detailed management letter
- Provide accounting advice to district administration, including assistance with inservice training for staff, when requested

Issued ^

Policy DIEA Anti-Fraud

Issued 10/13

~~Purpose: To establish the basic structure for the board to reinforce existing systems, policies, procedures, rules and regulations of the district meant to deter, prevent, detect, react to and reduce the impact of fraud.~~

The district supports and fosters a culture of zero tolerance to fraud in all of its manifestations. The district recognizes that acts of fraud by its employees seriously deplete the scarce resources available to meet the mandates of a public school system. The district is aware that the effects of fraud extend beyond the loss of cash and other assets which have severe negative repercussions on the ability of the district to achieve its objectives.

Although it is difficult to quantify, such acts, if left unchecked, seriously impact the following:

- Quality and effectiveness of service delivery
- Strength of business relationships with customers, suppliers and the public
- Employee morale
- Reputation and image of the district

The scope of this policy applies to all employees of the district and relates to all attempts and incidents of fraud impacting or having the potential to impact the district.

Actions constituting fraud refer to but are not limited to, the following.

- Any dishonest, fraudulent or corrupt act
- Theft of funds, supplies or other assets
- Maladministration or financial misconduct in handling or reporting of money, financial transactions or other assets
- Making a profit from insider knowledge
- Disclosing confidential or proprietary information to outside parties for financial or other advantage
- Irregular destruction, removal or abuse of records and equipment
- Deliberately omitting or refusing to report or act upon reports of any such irregular or dishonest conduct
- Bribery, blackmail, secret commissions and/or extortion involving a district employee in the performance of his/her duties
- Abuse of district facilities usage
- Any similar or related irregularity

All fraud will be investigated and followed up by the application of all remedies available within the full extent of the law. Appropriate prevention and detection controls will be applied. These prevention controls include the existing financial and other controls, and checking mechanisms as prescribed in the systems, policies, procedures, rules and regulations of the district.

Reporting procedures and resolution of reported incidents

All employees are responsible for the prevention and detection of fraud. It is the responsibility of each employee to immediately report all allegations or incidents of fraud to his/her immediate superior or, if the employee has reason to believe that his/her immediate supervisor is involved, to the next level of management. All administrators must report all incidents and allegations of fraud to the superintendent. The superintendent's designee(s) will then initiate an investigation into the matter.

Should members of the public wish to report allegations of fraud anonymously, they can contact the superintendent, any member of management or any department head. The district encourages members of the public who suspect fraud to contact the superintendent.

Any fraud committed by an employee of the district will be pursued by thorough investigation and to the full extent of the law, including consideration of the following:

- Taking disciplinary action in accordance with the district's personnel policy handbook
- Instituting recovery of financial losses, including formal civil action

- Initiating criminal prosecution by reporting the matter to the appropriate law enforcement agency
- Any other appropriate and legal remedy available

The superintendent or his/her designee will, upon receiving a report of fraud from an external person, write to the person (unless the report has been made anonymously) making the report as follows:

- Acknowledging that the concern has been received
- Informing him/her whether any further investigation will take place and, if not, why
- Subject to legal constraints, information about outcomes of any investigation will be disseminated on a "need to know" basis.

All information relating to fraud that is received and investigated will be treated confidentially. The progression of investigations will be handled in a confidential manner and will not be disclosed or discussed with any person(s) other than those who have a legitimate right to such information. No person is authorized to supply information with regard to allegations or incidents of fraud to the media without the direct permission of the superintendent.

No person will suffer any penalty or retribution for reporting in good faith any suspected or actual incident of fraud. Principals and department heads should discourage employees or other parties from making allegations which are false and made with malicious intentions. Where such allegations are discovered, the person making the allegations will be subjected to disciplinary actions.

Prevention control and detection methods

When incidents of fraud are reported, department heads are required to immediately review and, where possible, improve the effectiveness of the controls which have been breached in order to prevent similar irregularities from taking place in the future.

It is the responsibility of the superintendent and/or chief financial **finance** officer to ensure that all employees are made aware of and receive appropriate training and education regarding this policy.

In order to prevent fraud, the board directs that a system of internal controls be followed that includes, but is not limited to, the following:

Segregation of duties - Where possible, more than one person will be involved in pieces of financial transactions. No one person will be responsible for an entire financial transaction.

Payments - No cash payment transactions will be made by the district

Bank reconciliations - Bank statements will be reconciled and reviewed by ~~the appropriate people~~ **more than one person: two qualified finance managers as designated by the chief finance officer.**

Capital assets - The finance office will maintain updated lists of district capital assets.

Training - Administrators will be responsible for ensuring that employees under their supervision receive training regarding fraud prevention.

Adopted: 10/28/13

York 3/Rock Hill School District

Policy DIEA Anti-Fraud

Issued 10/13

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Adopted: 10/28/13

York 3/Rock Hill School District

Memo

TO: Dr. Bill Cook
FROM: Anthony Cox, P.E.
DATE: December 4, 2019
SUBJECT: Master Plan "ONE" Final Draft Update for Business Meeting
CC: Pathfinders Planning Team

At the November Business Meeting of the Board of Trustees, the subject update was presented for the consideration of the Board. The presentation reflected changes and clarifications made to our Master Plan "ONE", based on completion of over 40 community presentations made during this semester.

The Pathfinders Master Planning Team would like to thank the Board for its thoughtful consideration of our plan and for insightful suggestions toward improving it. The presentation handed out at the Business Meeting is again attached for the reference of the Board, and we look forward to discussing a path forward to implementation of the Master Plan ONE at the combined Work Session and Business Meeting of the Board on December 9, 2019.

As a reminder, the latest draft of the Plan can be found online at: <https://www.rock-hill.k12.sc.us/domain/2047>



3,545,256 square feet
17,613 students
2,413 faculty and staff
41 sites
17 elementary schools
5 middle schools
4 learning centers
3 high schools

ONE.

The Master Plan for
Rock Hill Schools
2020-2030



Master Plan Final Draft Update

Recap for Board of Trustees

December 9, 2019

One Team. One Mission. One Rock Hill.

Do

Summary of Visits as of Nov 25, 2019:

- School Staff Meetings
 - Elementary School – **18**
 - Middle School – **5**
 - High School – **5**
- School Organizations - **6**
- Outside Agencies - **7**
- Community Presentations - **3**

Total Presentations

42*

Total Attended

1566*

Total Cards

2,600

Q1

507

Q2

708

Q3

561

Q4

824

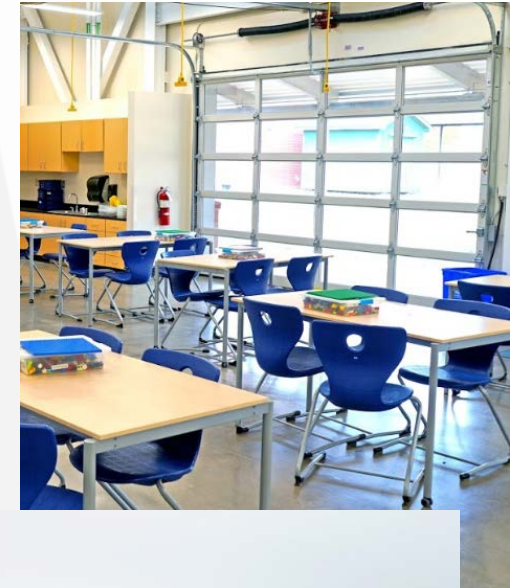
*Does not include Pathfinders, Leadership & Central Office Staff Presentations

Study

2. Do you support the project areas in the ONE Plan?

Findings & Responses – Question 2

- **75.42%** Yes
- **14.12%** Yes - with conditions/comments
- **1.41%** No
- **9.04%** Undecided



Study

Findings & Responses – Question 3

Summary - Of **1566** attendees:

- **78.29%** No Concerns with cost
- **18.84%** General concerns / questions
- **2.87%** Specific opposition to cost

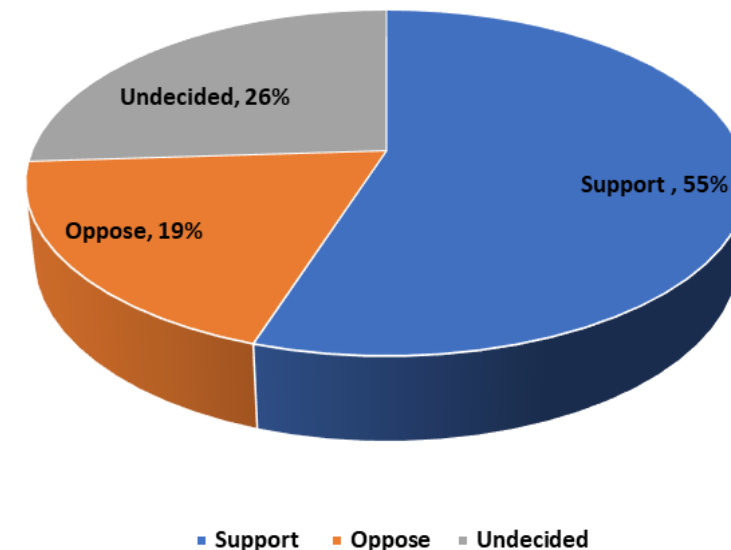
3. Do you have any questions or concerns about the costs proposed in the ONE Plan?

 CRANTFORD
RESEARCH

The Rock Hill School District 3 community survey

Compare to...

Voter support for passing a bond



Study

Findings & Responses – Question 4

Answer Category	# of Responses	%
Replace	300	36.41%
Replace or Renovate – Case by Case	291	35.32%
Renovate	158	19.17%
Not Specified	54	6.55%
Unrelated Comment	21	2.55%

4. To achieve the goal of the Modern Learner's Environment, would you replace or renovate, acknowledging that costs may vary?

Summary of Teacher Feedback

Area	What would teachers like to see in our schools?
Academic Program	Healthy Environment / Update Technology / Smaller class size/ Expand ATC programs to include additional sites / More Teachers More paraprofessionals / Remove Promethean boards / Job Security - reassurance for those schools that are changing? / Quiet Rooms - small group - one on one / Will lines be redrawn to adjust over capacity and under capacity schools? / All schools in the district have access to the same learning, teaching environment, and equipment? / Choice Programs - If replaced, would a school be required to be a school of choice? / Review impact of School of Choice to schools, zones, instruction, diversity / Add more Language Immersion Schools / Technology – expand to k-2, update student AND teacher devices, and be innovative to support modern learner / Offer more trade programs / Increase Mental Health support / Increase support for Career Development programs / Would we be able to do Phoenix Academy online? / Additional support for alternative programs / Update media collections
Building Features	Elementary - lower fixtures (ex. Toilets) / More wall space (early childhood) / Larger class rooms / Sensory Room / outdoor learning spaces / Virtual Reality labs / Flexible spaces (not just furniture) / Flexible furniture (moveable) / Collaborative Seating / ClearTouches / More outlets to support technology, (infrastructure updates) / Space Design to support modern learning / Curb Appeal / Green building / Add elevators / More Bathrooms / Presentation Equipment / Cameras and buzzers on front door / bullet proof glass / Phone in every room / Larger Gyms at Elementary Schools / Cafeteria expansion for certain schools
Building Condition	Renovate classrooms / Replace Sullivan / Replace Bellevue / Replace Oakdale / Replace York Road / Replace Flexible LC / Basics before pretty / RHHS and NWHS Auditoriums renovated / Electrical / Replace Chalkboards / Lockers update or remove / Replace Rosewood / Heating and Cooling / Construct or replace stadiums at RHHS and NHS

Master Plan Strategies

- **Safety, Security and Savings Investments –**
 - **Emphasize Educational Building Standards: Security, Special Room Functions, Support Spaces Criteria**
- **The Modern Learner's Environment –**
 - **Modernize or replace equitably to balance district resources**
 - **Expand Pre-Kindergarten programming**
 - **Expand Choice programming**
 - **Expand Career and Technology Education programming**
 - **Relocation for efficiency of supporting programs and departments**
- **Building Life-Ready Students –**
 - **Balance improvements to arts and athletics facilities: student-focused**

Safety, Security and Savings Investments

PROJECT	5-YR	10-YR
Safety & Security Investments – Phase III	\$4,595,000	\$7,995,000
Building Life Safety Systems Improvements	\$10,181,508	\$24,869,180
ADA & Codes Compliance	\$4,787,012	\$16,037,012
Renovate & Upgrade Stormwater Site Drainage	\$625,000	\$1,250,000
Upgrade & Replace Water Supply / Irrigation	\$400,000	\$1,170,000
Asbestos Management & Capital Renewal	\$1,360,924	\$3,460,924



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Safety, Security and Savings Investments

PROJECT	5-YR	10-YR
Energy Retrofits Projects	\$2,250,000	\$7,000,000
Replace Facilities Custodial & Grounds Equipment	\$1,100,000	\$2,600,000
Support Vehicle Fleet Replacements	\$2,330,000	3,760,000
Install Renewable Resource Power Systems	\$1,000,000	\$6,000,000
Relocate Transportation Site / Ops Consolidation		\$3,500,000
SUBTOTAL (without CM & Contingency)	\$28,629,444	\$77,642,116



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The Modern Learner's Environment

	PROJECT	5-YR	10-YR
	Upgrade Furnishings, Fixtures and Equipment	\$11,000,000	\$41,000,000
SPCAS	Modernization – Replace D & F, 6 CR Addition	\$17,293,857	\$17,293,857
YRES	Replace Elementary School	\$31,200,000	\$31,200,000
EAES	Additions to Core Spaces & Modernization	\$6,529,716	\$8,444,546
ATC	Addition & Systems Renewal	\$4,000,000	\$12,147,577
New	Construct New Elementary School	\$32,575,000	\$32,575,000
SMS	Replace Middle School	\$50,465,000	\$50,465,000
NSESA	Modernization – Replace D & E	\$14,412,866	\$14,412,866
	Selected Programs Relocations	\$2,000,000	\$2,000,000
NHS	Renovations and Improvements	\$3,647,908	\$25,497,139
RHHS	Renovations and Improvements	\$2,718,257	\$27,182,574



The Modern Learner's Environment

	PROJECT	5-YR	10-YR
RRMS	Renovations and Systems Renewal	\$7,594,093	\$16,959,935
IES	Renovations and Additions	\$3,578,362	\$8,222,952
MGES	Renovations and Additions	\$3,742,205	\$9,570,342
STMS	Systems Renewal and Improvements	\$3,206,500	\$16,032,502
CHMS	Systems Renewal and Improvements	\$3,920,659	\$19,603,297
BVES	Modernization – Replace A & B	\$3,312,439	\$19,374,796
DCMS	Systems Renewal and Improvements		\$15,232,305
OPES	Systems Renewal and Improvements		\$7,369,996
CCDC	Systems Renewal and Improvements		\$2,657,310
District Sites	Systems Renewal and Repairs		\$6,294,514
ODES	Replace Elementary School		\$29,632,796



The Modern Learner's Environment

PROJECT		5-YR	10-YR
IHES	Systems Renewal and Improvements		\$4,543,436
MHES	Systems Renewal and Improvements		\$4,907,998
SCFLC	Systems Renewal and Repairs		\$6,023,066
SPHS	Systems Renewal and Improvements		\$25,620,980
EPES	Renovations and Modernization		\$7,169,246
LES	Renovations and Modernization		\$7,407,256
CPESLI	Site Alteration, Systems Renewal and Repairs		\$1,552,124
Subtotal (without CM & Contingency)		\$201,196,862	\$470,393,410



Building Life Ready Students

PROJECT	5-YR	10-YR
Replacements and Improvements to Playgrounds	\$3,117,089	\$4,116,089
Additions and Renovations to Related and Performing Arts Classrooms	\$2,260,000	\$6,325,000
Athletics Facilities Renewal and Replacement	\$6,100,000	\$11,100,000
Additions to or Replacement of High School Auditoriums	\$17,035,039	\$20,035,039



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Building Life Ready Students

PROJECT	5-YR	10-YR
Renovation and Upgrades to District Stadiums	\$2,640,000	\$11,490,000
Running Track Repairs & Upgrades, Phase II		\$1,813,300
Athletic Field Lighting Upgrades		\$1,800,000
Subtotal (without CM & Contingency)	\$31,152,128	\$56,679,428



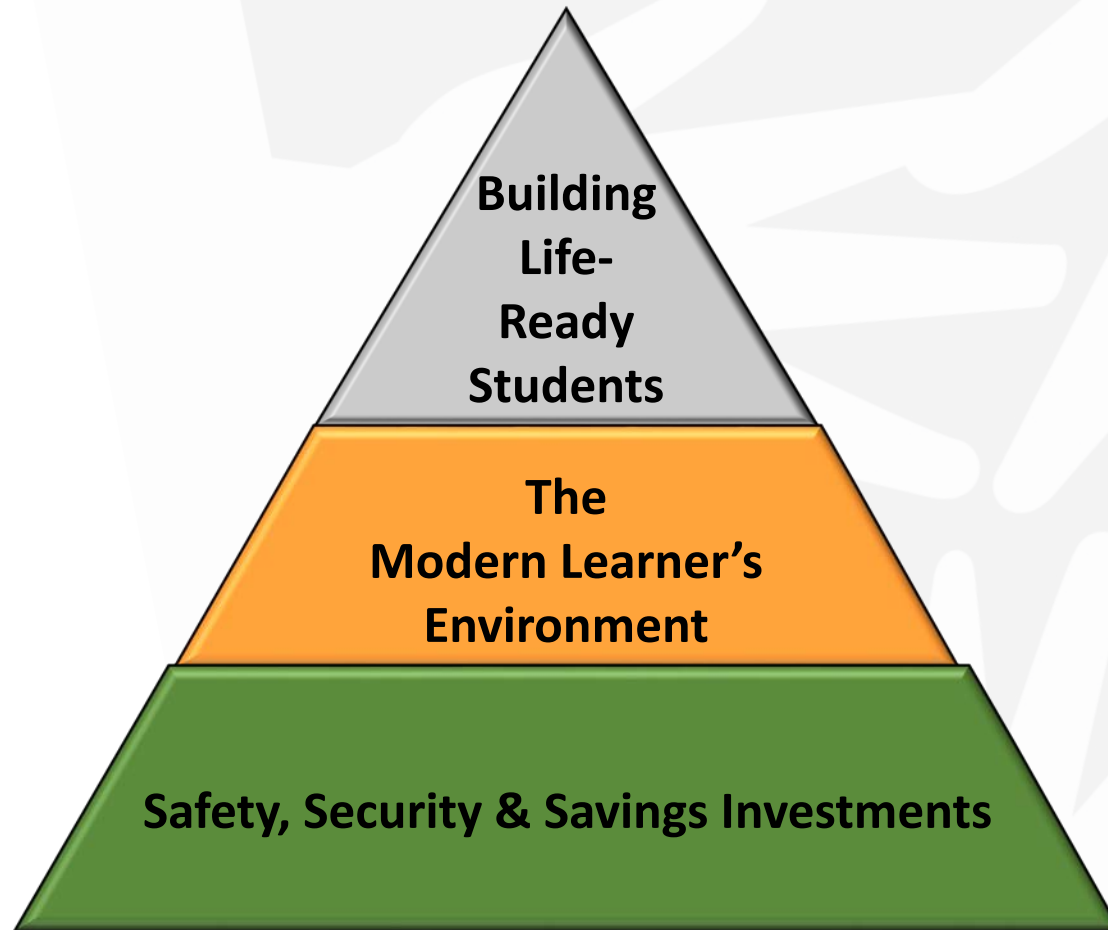
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Key Project Summary for 2020 - 2025:

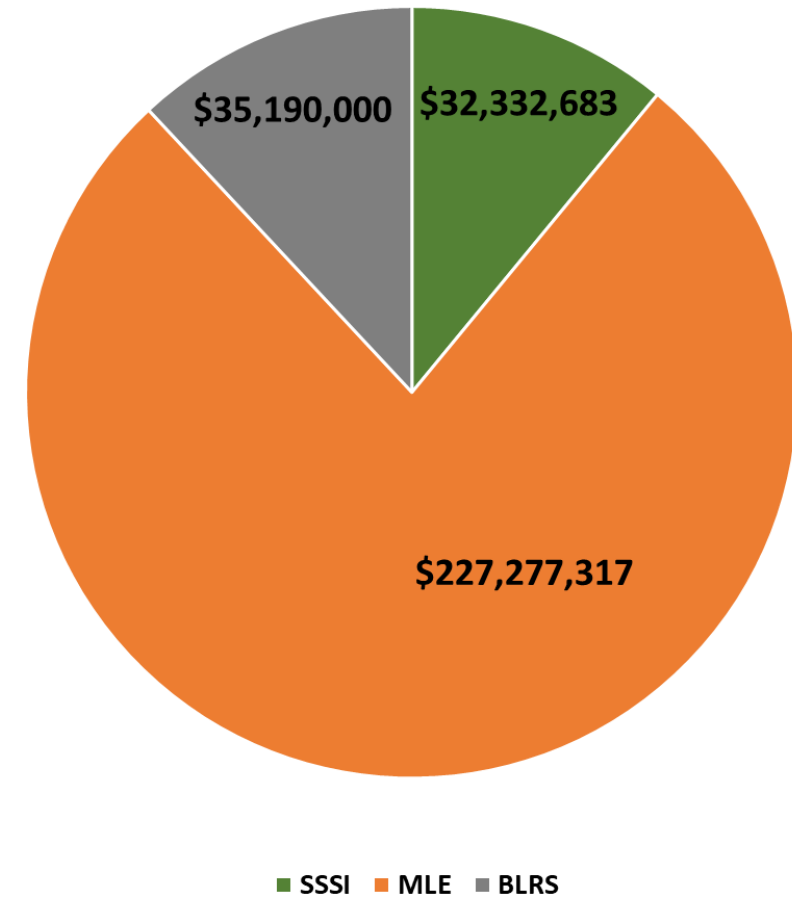
Safety, Security and Savings Investments, All Sites	\$28,629,444
Modernization, Addition & Replace Bldgs. D & F, Sunset Park CAS	\$17,293,857
Replace Elementary School, York Road ES	\$31,200,000
Renovations & Addition, ATC	\$ 4,000,000
Construct New Elementary School, Northeast	\$32,575,000
Replace Middle School, Sullivan IB MS	\$50,465,000
Modernization & Replace Bldgs. D & E, Northside ESA	\$14,412,866
Renovation & Modernization, NHS & RHHS	\$ 6,366,165
Renovation & Modernization, Rawlinson Road MS	\$ 7,594,093
Renovations or Replacements, NHS/RHHS Auditoriums & District Stadiums	\$19,675,039
Athletics Systems Renewal & Replacement	\$ 6,100,000
All Other Projects 2020 – 2025:	\$42,666,970

NOTE: Project estimates only. Does not include construction program contingency & management.

Summary



TOTAL PROJECT ESTIMATES



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Memo

TO: Dr. Bill Cook
FROM: Terri Smith
DATE: December 5, 2019
SUBJECT: Resolution Ordering a Referendum

Attached are two resolutions ordering a referendum for the Board of Trustee's review and will be presented at the December 9th work session. Ms. Frannie Heizer, the district's bond attorney, will be available to answer any questions.

The first resolution contains one ballot question with a not to exceed amount of \$294,800,000.

The second resolution contains two ballot questions with a total not to exceed amount of \$294,800,000. Question #1 has a not to exceed amount of \$259,610,000 and question #2 has a not to exceed amount of \$35,190,000.

The proposed date for the referendum is Tuesday, March 31, 2019.

A RESOLUTION

ORDERING A REFERENDUM IN ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, TO SUBMIT THE QUESTION OF WHETHER ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, SHALL ISSUE NOT EXCEEDING \$294,800,000 GENERAL OBLIGATION BONDS, AT ONE TIME OR FROM TIME TO TIME; PROVIDING FOR THE FORM OF BALLOT TO BE USED; PROVIDING FOR NOTICE OF THE REFERENDUM; AND PROVIDING FOR ALL OTHER THINGS NECESSARY TO SUBMIT THE AFORESAID QUESTION.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings. The Board of Trustees (the “Board”), as the governing body of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), hereby finds and determines:

(a) The School District is a duly constituted body politic and political subdivision of the State of South Carolina (the “State”).

(b) Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended (the “Constitution”), provides that school districts of the State shall have the power to incur general obligation debt only in such manner and upon such terms and conditions as the General Assembly of the State shall prescribe by law.

(c) Article X, Section 15, subsection (5) of the Constitution provides that if general obligation debt is authorized by a majority vote of the qualified electors of the school district voting in a referendum authorized by law, there shall be no conditions or restrictions limiting the incurring of such indebtedness except: (i) those restrictions and limitations imposed in the authorization to incur such indebtedness; (ii) such general obligation debt shall be issued within five years of the date of such referendum; and (iii) general obligation debt may be incurred only for a purpose which is a public purpose and which is a corporate purpose of a school district and such debt shall mature within thirty years from the time such indebtedness shall be incurred.

(d) The provisions of Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended (the “S.C. Code”), empower the board of a school district order any such referendum as is required by Article X of the Constitution, to prescribe the notice thereof and to conduct or cause to be conducted such referendum in the manner prescribed by Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended (the “School Bond Act”).

(e) There is a need to construct, improve, equip, renovate and repair school buildings or other school facilities, the costs of which must be defrayed with the proceeds of general obligation bonds of the School District. Under the School District’s present constitutional debt limitation, the amount of bonds authorized to be issued is limited unless the question of issuing such bonds is submitted and approved by the qualified electors of the School District.

(f) It is in the best interest of the School District for the Board to order a referendum to be held in the School District to submit to the qualified electors of the School District the question of whether the School District shall be authorized to issue, at one time or from time to time, general obligation bonds of the School District in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used as set forth in Section 1(e) above.

SECTION 2. Order to Hold Referendum. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby ordered a referendum to be held in the School District on March 31, 2020 (the “Referendum”), at which time there shall be submitted to all persons qualified to vote under the Constitution and laws of the State the question set forth in Section 4 hereof.

SECTION 3. Voting Precincts and Polling Places. The voting precincts or any portion thereof in the School District for the Referendum shall be those designated by Section 7-7-320 of the S.C. Code. The polling places in each of such precincts shall be designated by the Board of Voter Registration and Elections of York County (the “Elections Board”).

The polls shall be opened at seven o'clock in the forenoon and closed at seven o'clock in the afternoon on the date fixed for the Referendum and shall be held open during said hours without intermission or adjournment.

SECTION 4. Form of Ballot. The Elections Board is requested to provide an electronic voting system in such numbers as it considers necessary in good working order and of sufficient capacity for use in the Referendum and to cause there to be prepared for each voting place a number of paper ballots not to exceed ten percent (10%) of registered qualified voters in each voting precinct in the School District. The Referendum shall be conducted in accordance with the provisions of the S.C. Code governing voting machines. Such voting machines shall be delivered to the Elections Board for distribution to the Managers of Election at the several polling places.

(FORM OF BALLOT)

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade

facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, renewal, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

No. _____

Precinct _____

Initials of Issuing Officer

SECTION 5. Qualification of Voters. Every person offering to vote must be at least eighteen (18) years of age and must be duly registered on the books of registration for York County, South Carolina (the “County”) as an elector in the precinct in which he or she resides and offers to vote on or before the date on which said books of registration are closed for the Referendum, and must present such documents and/or forms of identification as required by State law.

Any registered elector who has moved his or her place of residence after the date on which said books of registration are closed for the Referendum, but before the date of the Referendum, shall be entitled to vote failsafe, providing they qualify to vote in the Referendum at the York County Voter Registration Office on election day.

Absentee ballots for the Referendum shall be available at the York County Voter Registration Office. The books of registration shall be closed thirty (30) days before the Referendum.

SECTION 6. Notice of Referendum. The Board hereby authorizes the publication of a Notice of Referendum to be published in a newspaper of general circulation in the County, in compliance with Section 7-13-35 of the S.C. Code. Such notice must be published not later than sixty (60) days before the date of the Referendum and again not later than two weeks after the first notice. A Notice of Referendum, substantially in the form attached hereto as Exhibit A, shall be published in a newspaper of general circulation in the County at least once not less than fifteen (15) days prior to the occasion set for the holding of the Referendum in compliance with the School Bond Act.

The Elections Board is authorized to change any of the locations of polling places for the Referendum as deemed necessary or advisable. Appropriate changes are authorized to be made in the Notice of Referendum.

SECTION 7. Elections Board. A certified copy of this Resolution shall be filed with the Elections Board and the Elections Board is hereby requested as follows:

- (a) To join in the action of the School District in providing for the Notice of Referendum required by Section 7-13-35 of the S.C. Code;
- (b) To prescribe the form of ballot to be used in the Referendum;
- (c) To arrange for polling places in each precinct or any part of a precinct within the School District;
- (d) To appoint Managers of Election;
- (e) To provide voting machines for the Referendum;
- (f) To conduct the Referendum, receive the returns thereof, canvass such returns, declare the results thereof, and certify such results to the Board; and
- (g) To take other steps and prepare such other means as shall be necessary or required by law in order to properly conduct the Referendum.

SECTION 8. Miscellaneous. The Board hereby authorizes the Chairman and Secretary of the Board and the Superintendent of the School District to execute such documents and instruments as may be necessary with regard to the Referendum. The Board hereby retains Burr & Forman LLP d/b/a Burr Forman McNair, as Bond Counsel, and Compass Municipal Advisors, LLC, as Financial Advisor, in connection with the Referendum and, if approved, in connection with the issuance of the general obligation bonds. The Superintendent is authorized to execute such contracts, documents or engagement letters as may be necessary and appropriate to effectuate said engagements.

SECTION 9. Effective Date of Resolution. This Resolution shall take effect and be in full force from and after its adoption.

Adopted this ____ day of _____, 2019.

ROCK HILL SCHOOL DISTRICT NO. 3 OF
YORK COUNTY, SOUTH CAROLINA

Chair, Board of Trustees

(SEAL)

ATTEST:

Secretary, Board of Trustees

(FORM OF NOTICE OF REFERENDUM)

NOTICE OF REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA

NOTICE IS HEREBY GIVEN that a referendum will be held in Rock Hill School District No. 3 of York County, South Carolina (the "School District"), on March 31, 2020, for the purpose of submitting to all persons qualified to vote in the School District, under the Constitution and laws of the State of South Carolina, the following question:

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the "School District"), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or

replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Such question is being submitted pursuant to Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended, Title 11, Chapter 27, Code of Laws of the State of South Carolina 1976, as amended, and Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended. If a majority of the qualified electors of the School District voting in the Referendum approve the issuance of not exceeding \$294,800,000 General Obligation Bonds (the “Bonds”), the Bonds may be issued by the School District either at one time or from time to time, but no Bonds shall be issued later than five years from the date of the Referendum. The proceeds of the Bonds will be used to finance the costs of constructing, improving, equipping, renovating and repairing school building or other school facilities within the School District.

The precincts or portions thereof within the School District and locations of the several polling places for such Referendum are as follows:

TO BE PROVIDED

The polls shall be opened from 7:00 a.m. until 7:00 p.m. at the polling places designated above and shall be open during these hours without intermission or adjournment. Appropriate voting machines will be provided at the polling places for the casting of ballots on the aforesaid question. Managers of Election will be appointed by the Board of Voter Registration and Elections of York County (the “Elections Board”). The Managers of Election shall see that each person offering to vote takes the oath that he or she is qualified to vote at this Referendum according to the Constitution of this State and that he or she has not voted previously in this Referendum.

Every person offering to vote (a) must be at least 18 years of age on the date of the Referendum; (b) must reside in the School District; (c) must be duly registered on the books of registration for York County as an elector in the precinct in which he or she resides and offers to vote on or before the date on which the books of registration are closed for the Referendum, such date being _____, 2020; and (d) must present such documents and/or forms of identification as required by State law.

Voters who are blind, who are otherwise physically handicapped, or who are unable to read or write are entitled to assistance in casting their ballot. This assistance may be given by anyone the voter chooses except his or her employer, an agent of his or her employer, or an officer or agent of his or her union. The Managers of Election must be notified if assistance is needed. Voters who are unable to enter their polling place due to physical handicap or age may vote in the vehicle in which they drove, or were driven to the polls. When notified, the Managers of Election will help voters effectuate this curbside voting provision. Registered voters may be eligible to vote by absentee ballot.

The process of examining the return-address envelopes containing absentee ballots will begin at 9:00 a.m. on the date of the Referendum in the office of the Board of Voter Registration and Elections of York County, South Carolina. Persons wishing more information concerning absentee balloting should contact the office of the Elections Board at _____.

The York County Board of Canvassers shall hold a hearing on ballots challenged in the Referendum on _____, _____, at _____ a.m., at _____.

Board of Trustees of Rock Hill School District
No. 3 of York County, South Carolina

Board of Voter Registration and Elections of
York County

A RESOLUTION

ORDERING A REFERENDUM IN ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, TO SUBMIT THE QUESTIONS OF WHETHER ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, SHALL ISSUE NOT EXCEEDING \$294,800,000 GENERAL OBLIGATION BONDS, AT ONE TIME OR FROM TIME TO TIME; PROVIDING FOR THE FORM OF BALLOT TO BE USED; PROVIDING FOR NOTICE OF THE REFERENDUM; AND PROVIDING FOR ALL OTHER THINGS NECESSARY TO SUBMIT THE AFORESAID QUESTIONS.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings. The Board of Trustees (the “Board”), as the governing body of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), hereby finds and determines:

(a) The School District is a duly constituted body politic and political subdivision of the State of South Carolina (the “State”).

(b) Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended (the “Constitution”), provides that school districts of the State shall have the power to incur general obligation debt only in such manner and upon such terms and conditions as the General Assembly of the State shall prescribe by law.

(c) Article X, Section 15, subsection (5) of the Constitution provides that if general obligation debt is authorized by a majority vote of the qualified electors of the school district voting in a referendum authorized by law, there shall be no conditions or restrictions limiting the incurring of such indebtedness except: (i) those restrictions and limitations imposed in the authorization to incur such indebtedness; (ii) such general obligation debt shall be issued within five years of the date of such referendum; and (iii) general obligation debt may be incurred only for a purpose which is a public purpose and which is a corporate purpose of a school district and such debt shall mature within thirty years from the time such indebtedness shall be incurred.

(d) The provisions of Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended (the “S.C. Code”), empower the board of a school district order any such referendum as is required by Article X of the Constitution, to prescribe the notice thereof and to conduct or cause to be conducted such referendum in the manner prescribed by Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended (the “School Bond Act”).

(e) There is a need to construct, improve, equip, renovate and repair school buildings or other school facilities, the costs of which must be defrayed with the proceeds of general obligation bonds of the School District. Under the School District’s present constitutional debt limitation, the amount of bonds authorized to be issued is limited unless the question of issuing such bonds is submitted and approved by the qualified electors of the School District.

(f) It is in the best interest of the School District for the Board to order a referendum to be held in the School District to submit to the qualified electors of the School District the questions of whether the School District shall be authorized to issue, at one time or from time to time, general obligation bonds of the

School District in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used as set forth in Section 1(e) above.

SECTION 2. Order to Hold Referendum. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby ordered a referendum to be held in the School District on March 31, 2020 (the "Referendum"), at which time there shall be submitted to all persons qualified to vote under the Constitution and laws of the State the questions set forth in Section 4 hereof.

SECTION 3. Voting Precincts and Polling Places. The voting precincts or any portion thereof in the School District for the Referendum shall be those designated by Section 7-7-320 of the S.C. Code. The polling places in each of such precincts shall be designated by the Board of Voter Registration and Elections of York County (the "Elections Board").

The polls shall be opened at seven o'clock in the forenoon and closed at seven o'clock in the afternoon on the date fixed for the Referendum and shall be held open during said hours without intermission or adjournment.

SECTION 4. Form of Ballot. The Elections Board is requested to provide an electronic voting system in such numbers as it considers necessary in good working order and of sufficient capacity for use in the Referendum and to cause there to be prepared for each voting place a number of paper ballots not to exceed ten percent (10%) of registered qualified voters in each voting precinct in the School District. The Referendum shall be conducted in accordance with the provisions of the S.C. Code governing voting machines. Such voting machines shall be delivered to the Elections Board for distribution to the Managers of Election at the several polling places.

(FORM OF BALLOT)

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

Question 1

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the "School District"), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$259,610,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of

alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, renewal, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Question 2

If and only if Question 1 above is approved, shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$35,190,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select "Yes, in favor of the question"; if the voter wishes to vote against the question, "No, Opposed to the question."

Yes, In Favor of the question

No, Opposed to the question

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

No. _____

Precinct _____

Initials of Issuing Officer

SECTION 5. Qualification of Voters. Every person offering to vote must be at least eighteen (18) years of age and must be duly registered on the books of registration for York County, South Carolina (the "County") as an elector in the precinct in which he or she resides and offers to vote on or before the date on which said books of registration are closed for the Referendum, and must present such documents and/or forms of identification as required by State law.

Any registered elector who has moved his or her place of residence after the date on which said books of registration are closed for the Referendum, but before the date of the Referendum, shall be entitled to vote failsafe, providing they qualify to vote in the Referendum at the York County Voter Registration Office on election day.

Absentee ballots for the Referendum shall be available at the York County Voter Registration Office. The books of registration shall be closed thirty (30) days before the Referendum.

SECTION 6. Notice of Referendum. The Board hereby authorizes the publication of a Notice of Referendum to be published in a newspaper of general circulation in the County in compliance with Section 7-13-35 of the S.C. Code. Such notice must be published not later than sixty (60) days before the date of the Referendum and again not later than two weeks after the first notice. A Notice of Referendum, substantially in the form attached hereto as Exhibit A, shall be published in a newspaper of general circulation in the County at least once not less than fifteen (15) days prior to the occasion set for the holding of the Referendum in compliance with the School Bond Act.

The Elections Board is authorized to change any of the locations of polling places for the Referendum as deemed necessary or advisable. Appropriate changes are authorized to be made in the Notice of Referendum.

SECTION 7. Elections Board. A certified copy of this Resolution shall be filed with the Elections Board and the Elections Board is hereby requested as follows:

- (a) To join in the action of the School District in providing for the Notice of Referendum required by Section 7-13-35 of the S.C. Code;
- (b) To prescribe the form of ballot to be used in the Referendum;
- (c) To arrange for polling places in each precinct or any part of a precinct within the School District;
- (d) To appoint Managers of Election;
- (e) To provide voting machines for the Referendum;
- (f) To conduct the Referendum, receive the returns thereof, canvass such returns, declare the results thereof, and certify such results to the Board; and
- (g) To take other steps and prepare such other means as shall be necessary or required by law in order to properly conduct the Referendum.

SECTION 8. Miscellaneous. The Board hereby authorizes the Chairman and Secretary of the Board and the Superintendent of the School District to execute such documents and instruments as may be necessary with regard to the Referendum. The Board hereby retains Burr & Forman LLP d/b/a Burr Forman McNair, as Bond Counsel, and Compass Municipal Advisors, LLC, as Financial Advisor, in connection with the Referendum and, if approved, in connection with the issuance of the general obligation bonds. The Superintendent is authorized to execute such contracts, documents or engagement letters as may be necessary and appropriate to effectuate said engagements.

SECTION 9. Effective Date of Resolution. This Resolution shall take effect and be in full force from and after its adoption.

Adopted this ____ day of _____, 2019.

ROCK HILL SCHOOL DISTRICT NO. 3 OF
YORK COUNTY, SOUTH CAROLINA

Chair, Board of Trustees

(SEAL)

ATTEST:

Secretary, Board of Trustees

(FORM OF NOTICE OF REFERENDUM)

NOTICE OF REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA

NOTICE IS HEREBY GIVEN that a referendum will be held in Rock Hill School District No. 3 of York County, South Carolina (the "School District"), on March 31, 2020, for the purpose of submitting to all persons qualified to vote in the School District, under the Constitution and laws of the State of South Carolina, the following questions:

Question 1

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the "School District"), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$259,610,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, renewal, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Question 2

If and only if Question 1 above is approved, shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$35,190,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Such questions are being submitted pursuant to Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended, Title 11, Chapter 27, Code of Laws of the State of South Carolina 1976, as amended, and Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended. If a majority of the qualified electors of the School District voting in the Referendum approve the issuance of not exceeding \$294,800,000 General Obligation Bonds (the “Bonds”), the Bonds may be issued by the School District either at one time or from time to time, but no Bonds shall be issued later than five years from the date of the Referendum. The proceeds of the Bonds will be used to finance the costs (including architectural, engineering, legal and related fees) of constructing, improving, equipping, renovating and repairing school building or other school facilities within the School District.

The precincts or portions thereof within the School District and locations of the several polling places for such Referendum are as follows:

TO BE PROVIDED

The polls shall be opened from 7:00 a.m. until 7:00 p.m. at the polling places designated above and shall be open during these hours without intermission or adjournment. Appropriate voting machines will be provided at the polling places for the casting of ballots on the aforesaid questions. Managers of Election will be appointed by the Board of Voter Registration and Elections of York County (the "Elections Board"). The Managers of Election shall see that each person offering to vote takes the oath that he or she is qualified to vote at this Referendum according to the Constitution of this State and that he or she has not voted previously in this Referendum.

Every person offering to vote (a) must be at least 18 years of age on the date of the Referendum; (b) must reside in the School District; (c) must be duly registered on the books of registration for York County as an elector in the precinct in which he or she resides and offers to vote on or before the date on which the books of registration are closed for the Referendum, such date being _____, 2020; and (d) must present such documents and/or forms of identification as required by State law.

Voters who are blind, who are otherwise physically handicapped, or who are unable to read or write are entitled to assistance in casting their ballot. This assistance may be given by anyone the voter chooses except his or her employer, an agent of his or her employer, or an officer or agent of his or her union. The Managers of Election must be notified if assistance is needed. Voters who are unable to enter their polling place due to physical handicap or age may vote in the vehicle in which they drove, or were driven to the polls. When notified, the Managers of Election will help voters effectuate this curbside voting provision. Registered voters may be eligible to vote by absentee ballot.

The process of examining the return-address envelopes containing absentee ballots will begin at 9:00 a.m. on the date of the Referendum in the office of the Board of Voter Registration and Elections of York County, South Carolina. Persons wishing more information concerning absentee balloting should contact the office of the Elections Board at _____.

The York County Board of Canvassers shall hold a hearing on ballots challenged in the Referendum on _____, _____, at _____ a.m., at _____.

Board of Trustees of Rock Hill School District
No. 3 of York County, South Carolina

Board of Voter Registration and Elections of
York County



TO: Dr. William Cook

FROM: Dr. John Jones and Dr. Luanne Kokolis

CC: Board Members

DATE: December 4, 2019

SUBJECT: Field Study Request

Attached are Field Study Requests for our district high school students who would like to participate in overseas travel. Students studying foreign countries and/or world languages would have an opportunity to travel to Panama or Greece/Italy; China or Italy; and/or Paris/London in 2022. The travel requests are district-wide and open to students in all three high schools.

Panama – April 2021
Greece/Italy – April 2021
China – June 2021
Italy – June 2021
Paris/London – June 2022

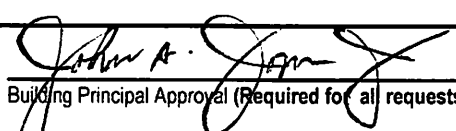
We are requesting board approval for the trips so that families can plan for the cost of the trip well in advance.

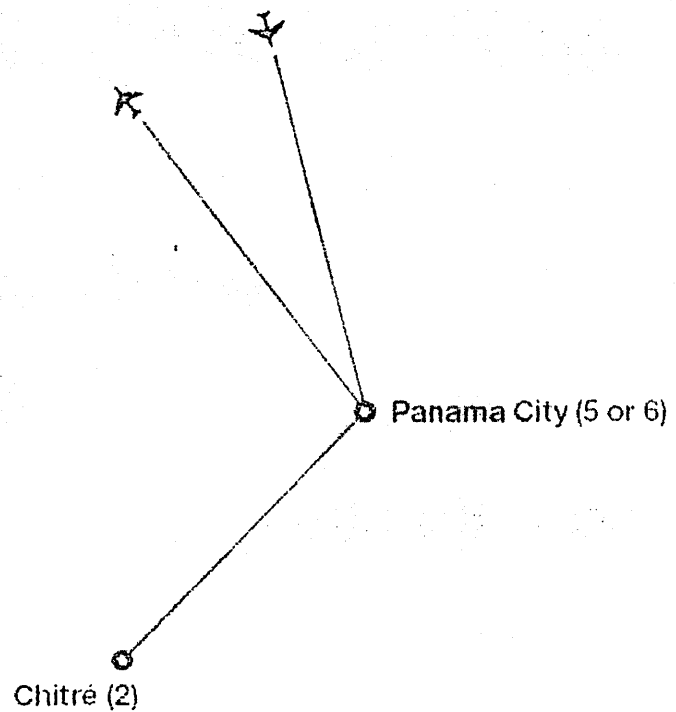
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

Revised
9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 4/2/2021-4/10/2021	
Destination (attach itinerary): Panama		Destination City/State: Panama	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u>		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Teacher Chaperones Attending: Adult/Parent Chaperones Attending: (1 chaperone per 10 students): Delandris Jones and/or Member of Instruction Team Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Barina Johnson (teacher, District Travel Liaison) Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Sandra Queen (teacher, District Travel Liaison) Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Kimberly Grant or Member of Instruction Team Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Please attach a list of additional names with background check information on separate sheet of paper if needed)		Classroom Time Lost: <u>1 class period</u> Will a substitute teacher be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list dates: Full Day <u>4/2/2021 (3 subs)</u> Half Day (a.m.) _____ Half Day (p.m.) _____	
Topic being studied: Students will take part in an experience where they will have the opportunity to authentically practice their world language skills.		Cost per student: 3115.00 Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will engage in authentic activities to enhance their language proficiency.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Students are enrolled in world language courses where this is one of the studied countries.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-tell where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____ Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____ Account Number to Charge: _____			
Building Principal Approval (Required for all requests) 		Board of Trustees Approval (Required for out-of-country requests) _____ Date _____	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.) _____ Date _____		Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)	



DAY 1 Fly to Panama



Meet your Tour Director at the airport

Visit the Panamá Viejo ruins and museum

Take a tour of Casco Viejo

Visit the Biomuseo

Take a group photo by the Panama sign on the Amador Causeway

Visit a tropical research institute at Punta Culebra

Participate in a workshop with local scientists

Explore Panama City on your own



Boat tour around Monkey Island

Board a boat for an exciting, guided boat tour of Gatun Lake. Motor through a stretch of the Panama Canal and watch as massive tanker ships make their way to another ocean! Try to spot monkeys as your boat circles Monkey Island, then learn how so many species are able to survive in the middle of the Panama Canal.

Travel to Chitré

Visit a local farm to learn about the agriculture of the Azuero Peninsula

Enjoy (and help prepare) lunch with locals

Visit with local artisans and learn how traditional Panamanian crafts are made

Participate in a pre-Columbian painting workshop

Enjoy a folklore dance show

Travel to Panama City

Visit the Miraflores Visitor Center at the Panama Canal

Visit the Panama Canal Administration Building

Enjoy a hike in one of the parks that surround Panama City

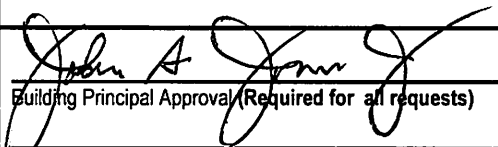
Explore Panama City on your own

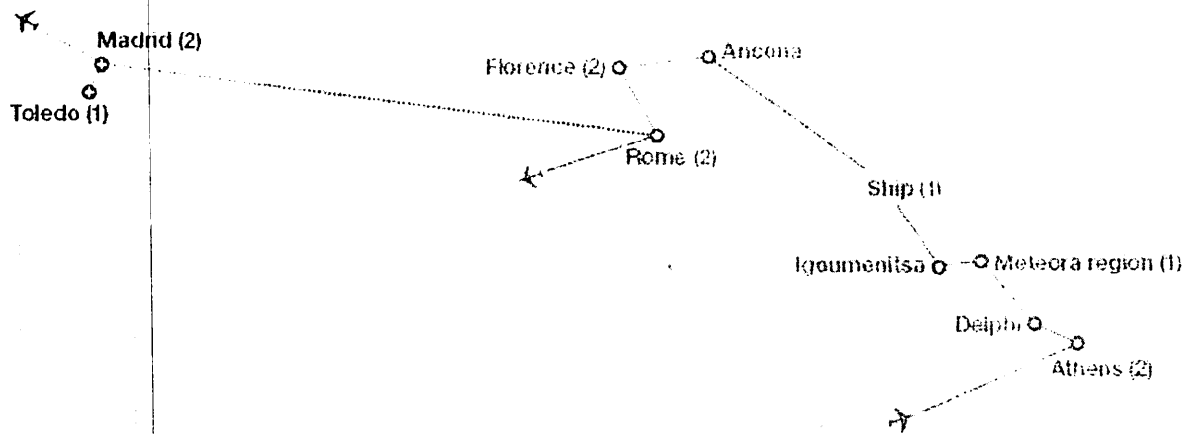
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

Revised
9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 4/15/2021-4/25/2021	
Destination (attach itinerary): Greece and Italy		Destination City/State: Greece and Italy	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u>		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Classroom Time Lost: <u>2 class periods</u>	
Teacher Chaperones Attending: Adult/Parent Chaperones Attending: (1 chaperone per 10 students):			
Delandris Jones and/or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Barina Johnson (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sandra Queen (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Kimberly Grant or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
(Please attach a list of additional names with background check information on separate sheet of paper if needed)			
Topic being studied: Students will take part in an experience where they will have the opportunity to explore the arts and humanities.		Cost per student: 3815.00 Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will make cultural connections and comparisons between the types of arts they have studied in class to the target language country.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Teachers will engage students in projects and other learnings that will support the objectives of the trip.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-ten where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus			
Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____			
Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____			
Account Number to Charge: _____			
 Building Principal Approval (Required for all requests)		<u>12-4-19</u> Date	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.)		Date	
<div style="border: 1px solid black; padding: 5px;"> Board of Trustees Approval (Required for out-of-country requests) _____ Date _____ Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed) </div>			



DAY 1 Fly overnight to Greece



Meet your Tour Director at the airport

Take a guided tour of Athens

With your expert local guide you will see:

- Olympic Stadium
- Syntagma Square
- Acropolis

Visit the Acropolis:

- Parthenon
- Temple of Athena Nike

Visit the Acropolis Museum, home to ancient ruins and pre-historic artifacts

Take a walking tour of Athens

With your Tour Director you will see:

- Plaka district
- Athenian Trilogy

Explore on your own or add this in-depth excursion:



Greek evening



Travel via Delphi to the Meteora region

Visit the Delphi Museum

Take a guided tour of Delphi

With your expert local guide you will see:

- Temple of Apollo
- Delphi Archaeological Museum

Visit a Meteora monastery, a town suspended in the "middle of the sky"

Tour a Meteora monastery with an expert local guide

Travel to Igoumenitsa

Travel by night ferry to Ancona

Travel to Florence

Take a guided tour of Florence

With your expert local guide you will see:

- Piazza della Signoria
- Ponte Vecchio

- Chiesa di Santa Croce
- Gates of Paradise

Travel to Rome

Take a guided tour of Rome

With your expert local guide you will visit:

- Roman Forum
- Colosseum

Take a guided tour of Vatican City

With your expert local guide you will visit:

- Sistine Chapel
- St. Peter's Basilica

Explore on your own or add this in-depth excursion:



Roman Catacombs

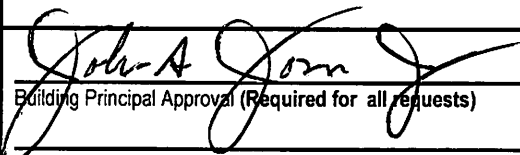


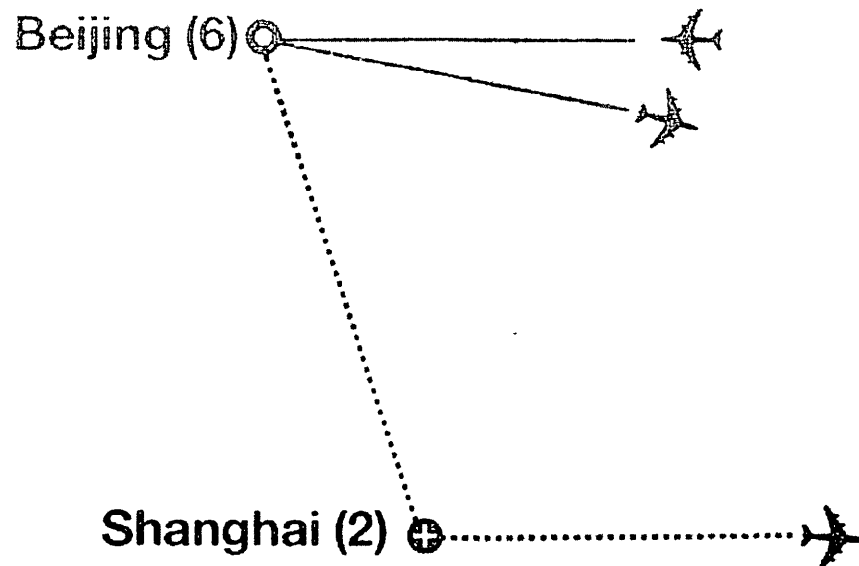
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

Revised
9/27/2012

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Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 6/7/2021-6/15/2021	
Destination (attach itinerary): China		Destination City/State: China	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u> Teacher Chaperones Attending: _____ Adult/Parent Chaperones Attending: (1 chaperone per 10 students): Delandris Jones and/or Member of Instruction Team _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Barina Johnson (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Sandra Queen (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Lihua Tan (teacher) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Please attach a list of additional names with background check information on separate sheet of paper if needed)		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Classroom Time Lost: _____ Will a substitute teacher be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list dates: Full Day _____ Half Day (a.m.) _____ Half Day (p.m.) _____	
Topic being studied: Students will take part in an experience where they will have the opportunity to authentically practice their world language skills.		Cost per student: 3460.00 Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will engage in authentic activities to enhance their language proficiency.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Students are enrolled in world language courses where this is one of the studied countries.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-tell where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____ Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____ Account Number to Charge: _____			
Building Principal Approval (Required for all requests) 		Date <u>12-4-19</u>	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.) 		Date 	
Board of Trustees Approval (Required for out-of-country requests) _____ Date _____ Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)			



DAY 1 Fly overnight to China



Meet your Tour Director at the airport

Take a guided tour of Beijing

With your expert local guide you will visit:

- Tiananmen Square [*tyahn-ahn-men*]
- Forbidden City
- Summer Palace

Visit the Summer Palace

Enjoy a dragon boat ride (*Available April–October only*)

Participate in a *tai chi* lesson

Visit Tiananmen Square

Visit the Forbidden City

Enjoy a Peking duck dinner

Visit the Great Wall of China

Take a tour of the Great Wall of China

Participate in a tea ceremony

Attend the Legend of Kung Fu show

Visit the Temple of Heaven Park (*time permitting*)

Participate in a calligraphy lesson

Take a walking tour of the alleys of Old Beijing in the Nanluoguxiang district

Stop to snack on some local street food

Take a rickshaw tour of a traditional Beijing neighborhood

Enjoy an authentic Chinese meal with a local family

Visit the Yonghe Lamasery Temple

Visit the 798 Dashanzi Modern Art Zone

Visit with local students

Explore on your own or add this in-depth excursion:



Aerobics show





ACROBATICS SHOW

See the Bird's Nest Olympic stadium

Walk through Jingshan Park and enjoy a panoramic view of the Forbidden City

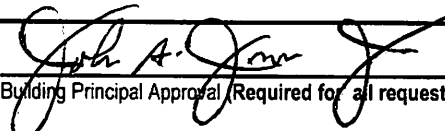
Explore Beijing on your own

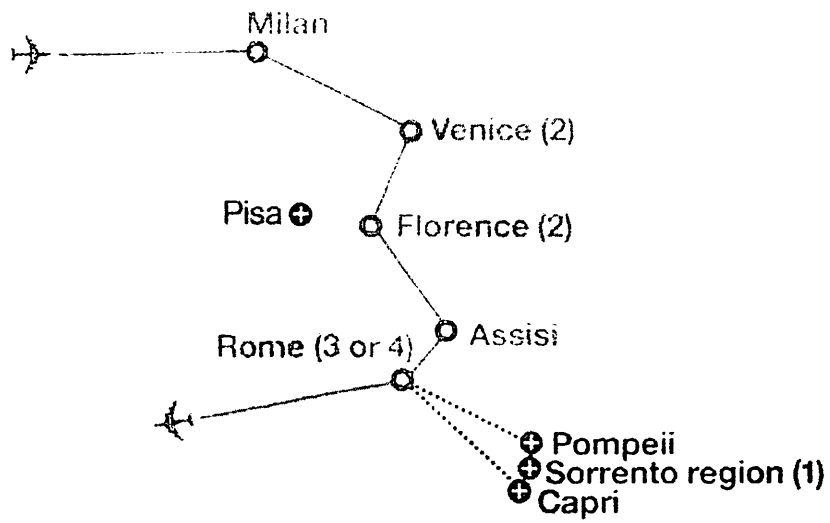
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

 Revised
 9/27/2012

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Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip		School: Rock Hill School District		Dates of Trip: 6/7/2021-6/16/2021	
Destination (attach itinerary): Italy (Venice, Florence, Rome)		Destination City/State: Italy (Venice, Florence, Rome)		Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u> Teacher Chaperones Attending: _____ Adult/Parent Chaperones Attending: (1 chaperone per 10 students): Delandris Jones and/or Member of Instruction Team _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Barina Johnson (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Sandra Queen (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Kimberly Grant or Member of Instruction Team _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Please attach a list of additional names with background check information on separate sheet of paper if needed)				Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Classroom Time Lost: <u>2 class periods</u> Will a substitute teacher be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list dates: Full Day _____ Half Day (a.m.) _____ Half Day (p.m.) _____			
Topic being studied: Students will take part in an experience where they will have the opportunity to explore the arts and humanities.				Cost per student: 3740.00 Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Objectives of this trip in relation to topic : Students will make cultural connections and comparisons between the types of arts they have studied in class to the target language country.				Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded			
Educational preparations for this trip: Teachers will engage students in projects and other learnings that will support the objectives of the trip.				Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-ten where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.							
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____ Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____ Account Number to Charge: _____							
Building Principal Approval (Required for all requests) 				Board of Trustees Approval (Required for out-of-country requests)			
Date: <u>12-1-19</u>				Date: _____			
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.) Date: _____							
Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)							



DAY 1 Fly overnight to Italy



Meet your Tour Director at the airport

Travel to Venice

See a glass-blowing demonstration

Take a guided tour of Venice

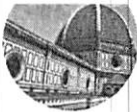
With your expert local guide you will see:

- St. Mark's Square
- Grand Canal

Visit the Doge's Palace

Explore on your own or add this in-depth excursion:





Gondola Ride



Travel to Florence

Take a guided tour of Florence

With your expert local guide you will see:

- Piazza della Signoria
- Ponte Vecchio
- Basilica of Santa Croce
- Gates of Paradise

Explore on your own or add this in-depth excursion:



Pisa



Travel via Assisi to Rome

Visit the Basilica of St. Francis

Tour Assisi with an expert local guide

Tour the Roman Forum and the Colosseum with an expert local guide

Take a guided tour of Vatican City

With your expert local guide you will visit:

- Sistine Chapel
- St. Peter's Basilica

Take a self-guided walking tour of Rome

You will see:

- Trevi Fountain
- Pantheon
- Piazza Navona
- Spanish Steps

Explore on your own or add this in-depth excursion:



Pompeii

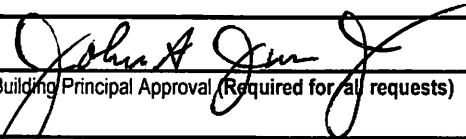


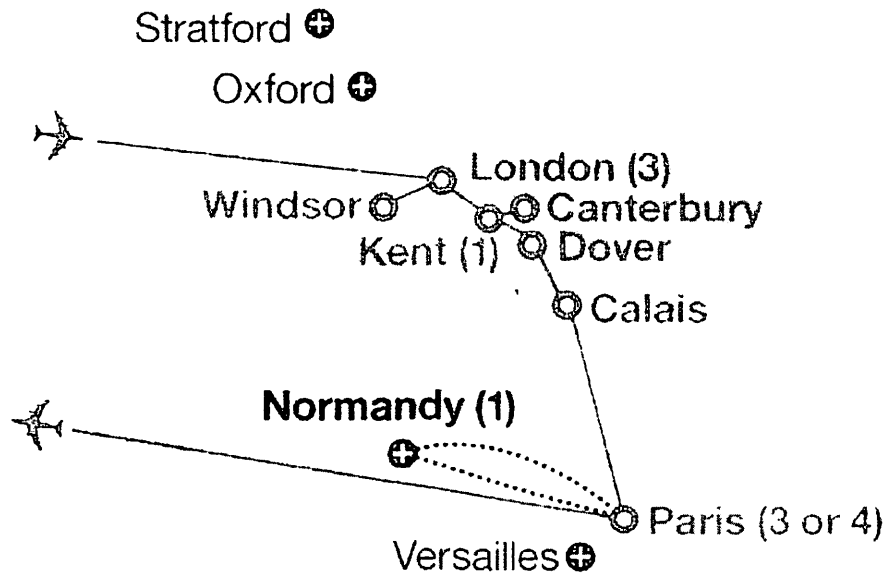
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

 Revised
 9/27/2012

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Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 6/6/2022-6/15/2022	
Destination (attach itinerary): Paris, London		Destination City/State: Paris, London	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u>		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Teacher Chaperones Attending: Adult/Parent Chaperones Attending: (1 chaperone per 10 students):		Classroom Time Lost: _____	
Delandris Jones and/or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Barina Johnson (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sandra Queen (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Kimberly Grant or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
(Please attach a list of additional names with background check information on separate sheet of paper if needed)			
Topic being studied:		Cost per student: 3920.00	
Students will take part in an experience where they will have the opportunity to explore the arts and humanities.		Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will make cultural connections and comparisons between the types of arts they have studied in class to the target language country.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Teachers will engage students in projects and other learnings that will support the objectives of the trip.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-ten where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus			
Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____			
Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____			
Account Number to Charge: _____			
 Building Principal Approval (Required for all requests)		<u>12-1-19</u> Date	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.)		Date	
Board of Trustees Approval (Required for out-of-country requests) _____ Date			
Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)			



DAY 1 Fly overnight to England



Meet your Tour Director at the airport

Walking tour of London

Take a guided tour of London

With your expert local guide you will see:

- Big Ben and Houses of Parliament
- Piccadilly Circus
- St. Paul's Cathedral
- Westminster Abbey
- Changing of the Guard at Buckingham Palace (if scheduled)

Take a guided tour of Windsor Castle

With your expert local guide you will see:

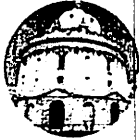
- St. George's Chapel
- Queen Mary's Dolls' House
- State Apartments

Take a guided tour of Windsor Castle

With your expert local guide you will see:

- St. George's Chapel
- Queen Mary's Dolls' House

Explore on your own or add this in-depth excursion:



Oxford and Stratford



Travel via Canterbury and Dover to Kent

Take a tour of Canterbury

Visit the Canterbury Cathedral

Visit Dover Castle

Travel to Dover

Cross the English Channel by ferry from Dover to Calais

Take a guided tour of Paris

With your expert local guide you will see:

- Place de la Concorde
- Champs-Élysées
- Arc de Triomphe
- Les Invalides
- Eiffel Tower

Explore on your own or add this in-depth excursion:



Versailles



Visit the Louvre

Take a tour of the Latin Quarter

Catch a glimpse of Notre-Dame Cathedral

Visit the Fragonard Perfume Factory

Explore on your own or add this in-depth excursion:



Monet's Giverny Gardens



Explore on your own or add this in-depth excursion:



Van Gogh's Auvers-sur-Oise



NSBA Annual Conference Attendees

Helena Miller

April 4-6, 2020
Chicago, Illinois

Called School Board Work Session

Helena Miller

January 16, 2020
8am-1pm

BUSINESS MEETING



Marketing & Communications Department
Telephone: 981-1008 - Fax: 981-1094

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: December 4, 2019
SUBJECT: Recognitions for December 9th School Board Meeting

A. Recognition of Rosewood Elementary School – IB Reauthorization

As part of its participation in the International Baccalaureate Primary Years Programme, Rosewood Elementary School recently completed all requirements to be “reauthorized” by the International Baccalaureate Organization. The reauthorization is a grueling two-year process that challenges administration, faculty and staff, and students to ensure all criteria are met. In the Primary Years Programme, students engage in an internationally-focused, SC standards-based education, while developing a sense of self-identity and culture. Throughout the program, students have opportunities for unique studies. Students are encouraged to become well-rounded world citizens, while progressing through a rigorous program of study, which includes exposure to a second language in elementary school. At Rosewood, students are able to learn Chinese through an exploratory class. Tonight, we recognize and congratulate Rosewood Elementary School.

B. Recognition of Holiday Card Contest Winner

For the second consecutive year, Rock Hill Schools held a contest for students to design the district’s official holiday card. This year, there were 106 entries received from elementary school students, and each are on display tonight. This evening, we announce the winner whose design has been printed on 300 holiday cards that will be delivered this month to individuals and organizations who partner with Rock Hill Schools throughout the year. All designs for this year’s contest are on display tonight in the Comporium Conference Center.

C. Recognition of Oakdale Elementary School TIPS Award

Oakdale Elementary School has been awarded the Technology Innovation Program award in the elementary division by the South Carolina Association for Educational Technology. This award recognizes Oakdale for its technology-infused projects and initiatives that are making major contributions to the learning experience for students. SCAET recognizes that there are many outstanding programs and activities in our state that showcase innovative uses of technology in education, and Oakdale teachers Jolandra White and Ayanna Brice attended the SC EdTech Conference last month in Greenville to accept the award. Congratulations to Oakdale Elementary School principal Denise Khaalid, Ms. White, Ms. Brice, and the entire Oakdale team for earning this statewide recognition.

ROCK HILL SCHOOL DISTRICT THREE BOARD OF TRUSTEES

School Board Work Session

Monday, November 11, 2019

Central Office

The Rock Hill School District Three Board of Trustees met this date at 4:00 p.m. with members present as follows: *Windy Cole, Mildred Douglas, Brent Faulkenberry, Terry Hutchinson, Helena Miller, Robin Owens, and Ann Reid.*

A motion was made by Terry Hutchinson, seconded by Windy Cole, to approve the agenda. The agenda was unanimously approved as presented, 7-0.

Chairman Miller stated the local news media was notified of the agenda, in writing, on Friday, November 8, 2019.

Data Session

The Board's data session focused on feedback received from the *ONE Master Plan 2020-2030* presentations.

Student Call to Order

Jacob Thomas, a 4th grader at Ebenezer Elementary School, led in a moment of silence and the Pledge of Allegiance.

Recognitions

~Introduction of School Security Officers (SSO's) and School Resource Officers (SRO's)

The district's newest School Security Officers (SSO's) and School Resource Officers (SRO's) were introduced to the Board of Trustees.

Second Set of Section "D" Policies – *Fiscal Management* – 2nd read

The following policies were presented for review:

- *Policy DD – *Funding Proposals, Grants, and Special Projects***
- *Policy DDA, DDA-R - *Federal Fiscal Compliance***
- *Policy DDB, DDB-R – *Online Fundraising Campaigns/Crowdfunding***
- *Policy DGA – *Authorized Signature***
- *Policy DH – *Bonded Employees and Officers***
- *Policy DJ – *Purchasing***
- *Policy DK – *Payment Procedures***
- *Policy DKB – *Salary Deductions***
- *Policy DKC – *Expense Authorizations/Reimbursement***

These policies will be on the Action Agenda at the November 25 business meeting for 2nd and final read.

Policy IMG – *Service Animals*

Policy **IMG** – *Services Animals* was presented for review. This policy will be on the Action Agenda at the November 25 business meeting for 2nd and final read.

Policy JLCC – Communicable/Infectious Diseases

Policy **JLCC** – *Communicable/Infectious Diseases* was presented for review. This policy will be on the Action Agenda at the November 25 business meeting for 2nd and final read.

Third Set of Section “D” Policies – Fiscal Management – 1st read

The following policies were presented for review:

- *Policy **DBJ** - *Budget Transfers*
- *Policy **DC** - *Taxing and Borrowing*
- *Policy **DFG** - *Tuition Income*
- *Policy **DG** - *Banking Services*
- *Policy **DI** - *Fiscal Accounting and Reporting*
- *Policy **DIE** - *Audits/Fiscal Monitoring*
- *Policy **DI/DIE , DI/DIE-R** - *Fiscal Accounting/Audits*
- *Policy **DIEA** - *Anti-Fraud*

These policies will be on the Action Agenda at the November 25 business meeting for 1st read.

The Buddy Network Mentoring Program

Mrs. Serena Williams, Community Partnership Coordinator, presented to the Board as information **The Buddy Network**, a new program concept for our students that may benefit from mentoring relationships.

Instructional Resource Adoptions – French, Spanish

Dr. John Jones, Chief of Academics & Accountability, presented information on two new international resource adoptions to the Board for their consideration. This item will be on the Consent Action Agenda at the November 25 business meeting.

eLearning Update

Dr. Jones also provided an eLearning update which included a recommendation for an eLearning Day to be utilized as a make-up day in lieu of the recent school cancellation due to the water main break.

Master Plan Update

Mr. Tony Cox, Chief of Operations, provided a Master Plan update which included an overview of the changes being proposed based on community feedback.

Bond Resolution

Mrs. Terri Smith, Chief Finance Officer, presented two resolutions ordering a referendum for the Board to review.

Other and Future Business

The Board discussed Other and Future Business.

Executive Session

A motion was made by Terry Hutchinson, seconded by Windy Cole, to adjourn open session and enter executive session for the following:

~Contractual Matter – *Intergovernmental Agreement; Naming Facilities*

This motion was unanimously passed, 7-0.

A motion was made by Robin Owens, seconded by Ann Reid, to adjourn executive session and reconvene open session. This motion was unanimously passed, 7-0.

Action as Required from Executive Session

There was no action from the executive session.

Adjournment

A motion was made by Terry Hutchinson, seconded by Windy Cole, to adjourn the meeting. The motion unanimously passed, 7-0.

Submitted by:

Chris Gammons
Administrative Assistant to Superintendent
and Board of Trustees



Meeting of the Board of Trustees

Monday, November 25, 2019

6:00 p.m. - Central Office

I. Call to Order and Approval of Agenda

The Rock Hill School District Three Board of Trustees met this date at 6:00 p.m. with members present as follows: *Windy Cole, Mildred Douglas, Brent Faulkenberry, Terry Hutchinson, Helena Miller, Robin Owens, and Ann Reid.*

Xavier McCoy, a fifth grader at Richmond Drive Elementary School, led in a moment of silence and the Pledge of Allegiance.

Chairman Miller stated that the local news media had been notified of the agenda for this meeting, in writing, on Friday, November 22, 2019.

A motion was made by Terry Hutchinson, seconded by Windy Cole, to approve the agenda. The agenda was unanimously approved as presented, 7-0.

II. Recognitions

A. Recognition of Day of Giving – RHS' Education Foundation

Ms. Amanda Haskin, executive director of the Rock Hill Schools Education Foundation shared information about an upcoming opportunity, ***Giving Tuesday***, which will be held on December 3, 2019.

B. Recognition of Moe's / Blue Sky Dining, LLC

Superintendent Dr. Bill Cook presented, on behalf of Moe's / Blue Sky Dining, LLC, a check in the amount of \$1,778 to the RHS' Education Foundation, from the one-day \$3 Burrito Day fundraiser recently held at Moe's.

Dr. Cook also recognized Ms. Melissa Tucker, co-facilitator of the Techer Forum, and the many principals/administrators present at the meeting.

III. Citizen Participation - None

IV. Consent Action Agenda

On a motion by Windy Cole, seconded by Ann Reid, the following topics on the consent action agenda were unanimously approved, 7-0: the minutes of the October 14, 2019 work session; the minutes of the October 15, 2019 called executive session; the minutes of the October 28, 2019 business meeting; the personnel recommendations as submitted by the administration; and, new international resource adoptions.

V. Action Agenda

A. Approval of Policy IMG – *Service Animals* – 2nd read

A motion was made by Terry Hutchinson, seconded by Robin Owens, to approve Policy **IMG** – *Service Animals*, for 2nd and final read. This motion was unanimously approved, 7-0.

B. Approval of Policy JLCC – *Communicable/Infectious Diseases* – 2nd read

A motion was made by Mildred Douglas, seconded by Terry Hutchinson, to approve Policy **JLCC** – *Communicable/Infectious Diseases*, for 2nd and final read. This motion was unanimously approved, 7-0.

C. Approval of Second Set of Section “D” Policies – *Fiscal Management* – 2nd read

A motion was made by Terry Hutchinson, seconded by Windy Cole, to approve the following policies as a group for 2nd and final read:

**Policy DD – Funding Proposals, Grants, and Special Projects*

**Policy DDA, DDA-R - Federal Fiscal Compliance*

**Policy DDB, DDB-R – Online Fundraising Campaigns/Crowdfunding*

**Policy DGA – Authorized Signature*

**Policy DHI – Insurance Coverage for Fiscal Management*

**Policy DJ – Purchasing*

**Policy DK – Payment Procedures*

**Policy DKB – Salary Deductions*

**Policy DKC – Expense Authorizations/Reimbursement*

This motion was unanimously approved, 7-0.

D. Approval to Combine Policies DI – *Fiscal Accounting & Reporting* and DIE – *Audits/Fiscal Monitoring* into Policy DI/DIE – *Fiscal Accounting/Audits*

A motion was made by Terry Hutchinson, seconded by Ann Reid, to approve the combining of Policies **DI** – *Fiscal Accounting & Reporting* and **DIE** – *Audits/Fiscal Monitoring* into Policy **DI/DIE** – *Fiscal Accounting/Audits*. This motion was unanimously approved, 7-0.

E. Approval to Eliminate Policies DI – *Fiscal Accounting & Reporting* and DIE – *Audits/Fiscal Monitoring*

A motion was made by Mildred Douglas, seconded by Windy Cole, to approve the elimination of Policies **DI** – *Fiscal Accounting & Reporting* and **DIE** – *Audits/Fiscal Monitoring*. This motion was unanimously approved, 7-0.

F. Approval of Third Set of Section “D” Policies – *Fiscal Management* – 1st read

Board Member Robin Owens requested Policy **DBJ** – *Budget Transfers* be pulled from the group of policies for further discussion.

A motion was made by Terry Hutchinson, seconded by Windy Cole, to approve the third set of Section “D” policies, **excluding** Policy **DBJ** – *Budget Transfers*, as a group for 1st read. This motion was unanimously approved, 7-0.

**Policy DC – Taxing and Borrowing*

**Policy DFG – Tuition Income*

- *Policy DG – *Banking Services*
- *Policy DIEA – *Anti-Fraud*
- *Policy DI/DIE, DI/DIE-R – *Fiscal Accounting/Audits*

After discussion, a motion was made by Terry Hutchinson, seconded by Windy Cole, to approve Policy **DBJ - Budget Transfers**, for 1st read. After discussion, the motion was approved, 6-1, with Mrs. Owens voting against.

VI. Communications - None

VII. Report of the Superintendent

A. Announcements

Superintendent Cook made the following announcements:

- Rock Hill Schools' leaders seek community input on the Capital Program Presentation as part of the district's 10-year facilities master planning process during a series of upcoming community listen and learn sessions. Over the past year, a team of district employees, business leaders, and parents have evaluated the condition of the district's more than three million square feet of buildings, assessed structural deficiencies, and studied the requirements of the modern teaching and learning environment. The plan outlines upgrades and renovations to each campus, while considering options for building new facilities to expand instructional opportunities for students. Over the past two months, district staff have delivered 42 presentations to share information about the plan and solicit feedback and input from interested stakeholder groups including teachers, students, administration, and our Rock Hill Community. For those who are interested, the full plan in its current form, is available on our school district website at www.rock-hill.k12.sc.us/BuildOnTheRock.
- The School Board will next meet on Monday, December 9 in a combined work session and board meeting. The meeting will be streamed on our website and available for viewing on-demand immediately following the broadcast. We invite our community to watch meetings and interact with the district during our live Facebook broadcasts.

B. Master Plan & Bond Resolution Update

Mr. Tony Cox and Mrs. Terri Smith, along with Ms. Frannie Heizer of Burr Forman McNair, provided a Master Plan and Bond Resolution update and entertained questions from Board Members.

VIII. Review of School Board Work Session – November 11

Chairman Miller reviewed, for the viewing audience, the topics discussed at the November 11 work session.

IX. Other and Future Business

The Board discussed other and future business.

X. Executive Session

A motion was made by Windy Cole, seconded by Mildred Douglas, to adjourn open session and enter executive session for

- **Contractual Matters:** *Intergovernmental Agreement; Facilities Agreement*

This motion was unanimously approved, 7-0.

A motion was made by Brent Faulkenberry, seconded by Terry Hutchinson, to adjourn executive session and reconvene open session. This motion was unanimously approved, 7-0.

XI. Action as Required from Executive Session

There was no action taken from the executive session.

XII. Adjournment

On a motion by Terry Hutchinson, seconded by Ann Reid the Board voted unanimously, 7-0, to adjourn the meeting.

Secretary

APPROVED: _____
Chairman

Submitted by:

Chris Gammons
Administrative Assistant to Superintendent
and Board of Trustees

Approval of Personnel Recommendations

Helena Miller

*Personnel Recommendations are submitted to the Board of Trustees confidentially.

Memo

TO: Dr. Bill Cook
FROM: Terri Smith
DATE: December 4, 2019
SUBJECT: Revision of “D” Board Policies (Fiscal Management) Batch 3 for 2nd Read

A stakeholder team comprised of the following individuals has been developed to review and revise the “D” board policies – Fiscal Management.

Terri Smith, Central Office Finance
Bettina Feaster, Central Office Finance (Batch 1 and Batch 2 policies)
Beth Lifsey, Central Office Finance
LaWana Robinson-Lee, Facilities Services Purchasing
Michael Johnson, Safety & Security
Gary Black, Food Service
Christopher Roorda, India Hook Elementary
Elissa Cox, Saluda Trail Middle
Hezekiah Massey, Northwestern High
Joanne Pafford, Oakdale Elementary Bookkeeper
Susan Fowler, Castle Heights Middle Bookkeeper
Melanie Cook, Rock Hill High Bookkeeper
Larry Finney, Greene Finney, LLC.
Mike Downing, Greene Finney, LLC.

Dr. Tiffany Richardson with S.C. School Boards Association is providing guidance and reviewing recommended revisions.

The policies listed below was presented at the November 11th board work session and approved for 1st read at the November 25th business meeting. There have been no changes since the November 25th business meeting. A copy of the proposed, model and current policies are attached. These policies will be presented at the December 9th work session for 2nd read. Administration requests approval of batch 3 of D policies for 2nd read at the December 9th business meeting.

Policy	Recommendation
DBJ, <i>Budget Transfers</i>	No current policy. Recommend adopting proposed policy. Two changes since 11/11/19 work session to add option 3 of model policy to the proposed policy and to replace the word 'amounts' with the word 'codes' in the first paragraph.
DC, <i>Taxing and Borrowing</i>	Recommend removing purpose statement; update tax-exempt debt post-issuance tax compliance section; update legal references.
DFG, <i>Tuition Income</i>	No current policy. Recommend adopting model policy. Two changes since 11/11/19 work session to reference the SC Code of Law within the body of the policy for calculating the tuition fee for out of district students (also listed in legal references section) and adding language that the board may collect tuition for educational programs/services.
DG, <i>Banking Services</i>	No model policy. Recommend removing purpose statement and update depository requirements.
DI, <i>Fiscal Accounting and Reporting</i> ; DIE, <i>Audits/Financial Monitoring</i> DI/DIE, <i>Fiscal Accounting/Audits</i>	Recommend combining policies DI, <i>Fiscal Accounting and Reporting</i> and DIE, <i>Audits/Financial Monitoring</i> per the model policy with minor changes. Changes since 11/11/19 work session to add separate lines of DI/DIE combined/adopted dates, DI adopted/revised dates, and DIE adopted/revised dates.
DI/DIE-R, <i>Fiscal Accounting/Audits</i>	No current rule. Recommend adopting model rule with minor changes.
DIEA, <i>Anti-Fraud</i>	No model policy. Recommend removing purpose statement and minor changes. One change since 11/11/19 work session to page 2, to clarify who will reconcile and review bank statements.

BUDGET TRANSFERS

Code **DBJ** Issued **xx/19**

Periodically, during the fiscal year, the superintendent will examine budget categories and estimate the year-end status of each. The superintendent has authority to transfer budget amounts between function and object ~~amounts~~ codes as long as total spending does not exceed the approved budget. Additions to the approved budget must be approved by the board. The board allows principals and department heads the discretion of budget transfers at the individual school or department level as described in the *Business Procedures Manual*.

The superintendent has authority to transfer budget amounts within the same function and sub-function areas under guidelines found in the *Financial Accounting Handbook for South Carolina Public School Districts*.

In keeping with the need for periodic reconciliation of the district's operating budget, the board will consider requests for budget transfers as they are recommended by the superintendent.

The board desires to be kept abreast of the need for these adjustments so that it may act promptly and expedite the financial recordkeeping of the school system.

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 11-9-20 - Prohibition on exceeding, changing, transferring, or shifting appropriations.

BUDGET TRANSFERS

Code **DBJ** Issued **MODEL**

DRAFTER'S NOTE: The following options are not necessarily mutually exclusive. The policy may consist of parts selected from more than one option but should not be contradictory.

Option 1

Periodically, during the fiscal year, the superintendent will examine budget categories and estimate the year-end status of each. Based on these estimates, the superintendent may make budget transfers within the major categories. The board allows principals the discretion of budget transfers at the individual school level.

The superintendent and (*insert appropriate individual here*) can transfer within functions. Cross function transfers require approval of the board, but salaries can be transferred as long as they do not exceed the budget.

Option 2

During the fiscal year, the superintendent will periodically examine budget categories and estimate the year-end status of each. Based on these estimates, the board may make budget transfers within the major categories.

Option 3

In keeping with the need for periodic reconciliation of the district's operating budget, the board will consider requests for budget transfers as they are recommended by the superintendent.

The board desires to be kept abreast of the need for these adjustments so that it may act promptly and expedite the financial recordkeeping of the school system.

Option 4

Whenever, in the best interest of the district, it is necessary to transfer funds in excess of ***** from program to program, the superintendent will seek the board's approval for the transfer. The board will act on the request at its next scheduled meeting.

The superintendent has the authority to transfer funds from program to program provided the funds are not in excess of *****.

Option 5

The board has the authority to transfer funds from one account to another on a quarterly basis. The superintendent has authority to transfer budget amounts within the same function and sub-function areas under guidelines found in the Financial Accounting Handbook for South Carolina Public School Districts. The superintendent will report transfers to the board on a monthly basis. Changes must conform to approved budgetary amounts and procedures.

Adopted ^

PAGE 2 - DBJ - BUDGET TRANSFERS

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 11-9-20 - Prohibition on exceeding, changing, transferring, or shifting appropriations.

Policy DC Taxing and Borrowing

Issued 3/12

Purpose: To establish the basic structure for the board's authority to tax and borrow funds for the maintenance and operation of the school district.

Annual tax levy

Each school district's taxing authority is established by state law. In Rock Hill School District Three of York County, that authority is vested in the district board within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for the district to sell bonds in excess of the limitation, the community must vote for a referendum allowing such sale.

Tax-Exempt Debt Post-Issuance Tax Compliance

Continuing Disclosure Compliance

~~The Finance Department will be responsible for implementing, maintaining and adhering to written tax-exempt debt post-issuance tax compliance policies and procedures with respect to bonds issued by the school district. The Finance Department will also be responsible for revising these policies and procedures to comply with changes in law or regulations.~~

The chief finance officer will be responsible for complying with the continuing disclosure reporting for any bond issuances as required by the Securities and Exchange Commission.

Adopted 4/27/78; Revised 4/26/82, 11/22/82, 10/24/88, 9/23/91, 9/27/99, 3/26/12

Legal references:

A. S.C. Constitution:

1. **Article X, Section 15 – Bonded indebtedness of school districts.**

~~Article X, Section 15(6) – Provides for maximum debt limit of eight percent.~~

~~Article X, Section 15(7) – Provides for borrowing in anticipation of collection of ad valorem taxes.~~

B. S.C. Code, 1976, as amended:

1. **Section 11-27-10, et seq. – Effect of Article X of S.C. Constitution on bonded and other types of indebtedness.**
2. **Section 11-27-50 – Effect of Article X on district bonds.**
3. **Section 59-13-70 – Superintendent will keep record of district bonds.**
4. **Section 59-71-10, et seq. – The School Bond Act (statutes regulating the issuance of general obligation bonds by school districts which was in effect prior to the ratification of Article X of S.C. Constitution).**

~~Sections 11-27-10 through 11-27-100 – Effect of Article X of S.C. Constitution (see above) on statutes prior to its ratification. See especially Section 11-27-50 regarding the effect of Article X on school district bonds.~~

~~Sections 59-71-10 through 59-71-190 – (The School Bond Act) – Statutes regulating the issuance of general obligation bonds by school districts. In effect prior to the ratification of Article X of S. C. Constitution.~~

C. S.C. Acts and Joint Resolutions:

1975 Act 449, p. 1169, Part III, Section 7 - The board of Rock Hill School District Three of York County will have the power to levy taxes to provide funds for school operating expenses; provided, such levy may not be increased more than six mills in any year over that levied for the preceding year without the approval of the qualified voters of the district in a referendum.

1990 Act 744, p. 3519 - Limitation for 1990 increased to eight mills and thereafter reverts in succeeding years to six mills.

York 3/Rock Hill School District

TAXING AND BORROWING

Code **DC** Issued **MODEL**

Annual Tax Levy

The taxing authority of each school district is established by state law. In*****, that authority is vested in ***** within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of Bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for the district to sell bonds in excess of the limitation, the community must vote for a referendum allowing such sale.

Adopted ^

Legal References:

- A. S.C. Constitution:
 - 1. Article X, Section 15 - Bonded indebtedness of school districts.
- B. S.C. Code of Laws, 1976, as amended:
 - 1. Section 11-27-10, *et seq.* - Effect of Article X of S.C. Constitution on bonded and other types of indebtedness.
 - 2. Section 11-27-50 - Effect of Article X on district bonds.
 - 3. Section 59-13-70 - Superintendent will keep record of district bonds.
 - 4. Section 59-71-10, *et seq.* - The School Bond Act (statutes regulating the issuance of general obligation bonds by school districts which was in effect prior to the ratification of Article X of S.C. Constitution)
- C. S.C. Acts and Joint Resolutions:
 - Insert local laws here.*

Policy DC Taxing and Borrowing

Issued 3/12

Purpose: To establish the basic structure for the board's authority to tax and borrow funds for the maintenance and operation of the school district.

Annual tax levy

Each school district's taxing authority is established by state law. In Rock Hill School District Three of York County, that authority is vested in the district board within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for the district to sell bonds in excess of the limitation, the community must vote for a referendum allowing such sale.

Tax-Exempt Debt Post-Issuance Tax Compliance

The Finance Department will be responsible for implementing, maintaining and adhering to written tax-exempt debt post-issuance tax compliance policies and procedures with respect to bonds issued by the school district. The Finance Department will also be responsible for revising these policies and procedures to comply with changes in law or regulations.

Adopted 4/27/78; Revised 4/26/82, 11/22/82, 10/24/88, 9/23/91, 9/27/99, 3/26/12

Legal references:

S. C. Constitution:

Article X, Section 15(6) - Provides for maximum debt limit of eight percent.

Article X, Section 15(7) - Provides for borrowing in anticipation of collection of ad valorem taxes.

S. C. Code, 1976, as amended:

Sections 11-27-10 through 11-27-100 - Effect of Article X of S.C. Constitution (see above) on statutes prior to its ratification. See especially Section 11-27-50 regarding the effect of Article X on school district bonds.

Sections 59-71-10 through 59-71-190 - (The School Bond Act) - Statutes regulating the issuance of general obligation bonds by school districts. In effect prior to the ratification of Article X of S. C. Constitution.

Acts and Joint Resolutions:

1975 Act 449, p. 1169, Part III, Section 7 - The board of Rock Hill School District Three of York County will have the power to levy taxes to provide funds for school operating expenses; provided, such levy may not be increased more than six mills in any year over that levied for the preceding year without the approval of the qualified voters of the district in a referendum.

1990 Act 744, p. 3519 - Limitation for 1990 increased to eight mills and thereafter reverts in succeeding years to six mills.

York 3/Rock Hill School District

TUITION INCOME

Code **DFG** Issued **xx/19**

The board may collect tuition from nonresident students enrolled in the district's schools. The board may set or reconfirm the fee annually. The fee is based on the per pupil cost of district funds (see also JFAB, *Admission of Nonresident Students*) as referenced in S.C. Code of Laws, section 59-63-45.

The board may collect tuition for educational programs/services. The list of tuition based programs/services will be listed on the district website.

The district may collect tuition in advance of enrollment. The district deposits such funds to the general fund account.

Cf. JFAB

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
1. Section 59-19-90(10) - Power of board to charge tuition for attendance.
 2. Section 59-63-45 - Procedures for reimbursement for districts for cost of educating non-resident students.
 3. Section 59-63-480, *et seq.* - Attendance at schools in adjacent county.

TUITION INCOME

Code **DFG** Issued **MODEL**

The board may collect tuition from nonresident students enrolled in the district's schools. The board may set or reconfirm the fee annually. The fee is based on the per pupil cost of district funds (see also JFAB, *Admission of Nonresident Students*).

The district may collect tuition in advance of enrollment. The district deposits such funds to the general fund account.

Cf. JFAB

Adopted ^

Legal References:

- A. S.C. Code of Laws, 1976, as amended:
 - 1. Section 59-19-90(10) - Power of board to charge tuition for attendance.
 - 2. Section 59-63-45 - Procedures for reimbursement for districts for cost of educating non-resident students.
 - 3. Section 59-63-480, *et seq.* - Attendance at schools in adjacent county.

Policy DG Banking Services

Issued 9/99

Purpose: To establish the basic structure for district banking services.

Depository of funds

All funds generated for school and district purposes are accountable by the district. The district administration chief finance officer is directed to secure all funds to which the district is entitled in the most timely ~~timeliest~~ manner possible and to deposit said funds with the county treasury or in the district bank accounts. Under state law, the county treasury serves as depository for district state funds and bond proceeds. The district bank account(s) will use the district's federal taxpayer identification number and carry the account name of Rock Hill School District 3. Transactions in these accounts must be recorded in the district's financial records and included in the district's annual audit.

Funds will be deposited in ~~the~~ district bank accounts and subsidiary accounting as required will be maintained. The institution serving these accounts will be selected on a bid basis from financial institutions providing full service banking within the school district.

It is the intent of the board that the banking agreement will be reviewed every three years, with the institution selected being the exclusive banking institution for the district for that period with these exceptions:

- If either party becomes dissatisfied with the relationship, it can be terminated within 30 days prior written notice.
- At any time the district feels that funds will be available for enough time to maximize rates, funds may be invested in other investment vehicles on a competitive basis.

Adopted 11/22/93; Revised 9/27/99

York 3/Rock Hill School District

Policy DG Banking Services

Issued 9/99

Purpose: To establish the basic structure for district banking services.

Depository of funds

The district administration is directed to secure all funds to which the district is entitled in the most timely manner possible and to deposit said funds in the district bank accounts.

Funds will be deposited in district bank accounts and subsidiary accounting as required will be maintained. The institution serving these accounts will be selected on a bid basis from financial institutions providing full service banking within the school district.

It is the intent of the board that the banking agreement will be reviewed every three years, with the institution selected being the exclusive banking institution for the district for that period with these exceptions.

- If either party becomes dissatisfied with the relationship, it can be terminated within 30 days prior written notice.
- At any time the district feels that funds will be available for enough time to maximize rates, funds may be invested in other investment vehicles on a competitive basis.

Adopted 11/22/93; Revised 9/27/99

York 3/Rock Hill School District

Policy ~~DI/DIE Audits/Financial Monitoring~~ **FISCAL ACCOUNTING/AUDITS**

Issued 10/13 ~~xx/19~~

~~Purpose: To establish the basic structure for auditing and monitoring the district's financial activities.~~

The district's accounting system will provide an accurate record of financial transactions. The superintendent will maintain accounting procedures adequate to properly record all financial transactions in accordance with the *Financial Accounting Handbook* developed by the South Carolina Department of Education (SCDE).

The superintendent is ultimately responsible for receiving and properly accounting for all funds of the district.

The superintendent will provide the board with quarterly financial statements of revenue and expenditures including budgeted amounts which reflect the financial operations of the district.

~~The superintendent sees that the district accounts are internally monitored and that the Office of Financial Services prepares a written statement of the monthly income and expenditures of the district. A copy of this statement is distributed to each member of the board finance committee at least quarterly.~~

In accordance with state law and regulation, all district financial records **and program funds of the district** will be audited following the close of each fiscal year.

The board will employ a **contract with an independent** certified public accountant to conduct the annual audit. The district will forward **the required copies** a copy of appropriate **audited financial statements to the SCDE and other state or federal agencies as required by applicable state law or regulations.** ~~audits to the state department as required by applicable state law or regulations. The funds of every school in the district will also be audited annually.~~

Adopted ~~4/27/78~~, 10/24/88; Revised ~~10/24/88~~, 11/23/93, 9/27/99, 10/28/13

DI/DIE Combined ^; Adopted ^

DI Adopted 4/27/78; Revised 10/24/88, 9/27/99

DIE Adopted 10/24/88; Revised 11/23/93, 9/27/99, 10/28/13

Legal references:

A. S.C. Code of Laws, 1976, as amended:

1. Section 59-17-100 – Districts to provide South Carolina Department of Education with copies of audit reports.
2. Section 59-20-60 - ~~Audit Requirements of the Education Finance Act.~~ **Spending priority; audits; reports.**
3. Section 59-20-80 – School budgets will be made public; itemization of salaries.

B. S.C. State Board of Education Regulations:

1. ~~R-43-175~~ **R43-172** - Accounting and reporting.

York 3/Rock Hill School District

FISCAL ACCOUNTING/AUDITS

Code **DI/DIE** Issued **MODEL**

The district accounting system will provide an accurate record of financial transactions. The superintendent will maintain accounting procedures adequate to properly record all financial transactions in accordance with the *Financial Accounting Handbook* developed by the South Carolina Department of Education (SCDE).

The superintendent is ultimately responsible for receiving and properly accounting for all funds of the district.

The superintendent will present the board with monthly financial statements of revenue and expenditures including budgeted amounts which reflect the financial operations of the district.

In accordance with state law and regulation, all financial records and program funds of the district will be audited following the close of each fiscal year.

The board will contract with an independent certified public accountant to conduct the annual audit. The district will forward the required copies of appropriate audited financial statements to the SCDE and other state or federal agencies as required by applicable state law or regulations.

The funds of every school in the district will also be audited annually.

Adopted ^

Legal References:

A. S.C. Code of Laws, 1976, as amended:

1. Section 59-17-100 - Districts to provide South Carolina Department of Education with copies of audit reports.
2. Section 59-20-60 - Spending priority; audits; reports.
3. Section 59-20-80 - School budgets will be made public; itemization of salaries.

B. S.C. State Board of Education Regulations:

1. R43-172 - Accounting and reporting.

Policy DIE Audits/Financial Monitoring

Issued 10/13

Purpose: To establish the basic structure for auditing and monitoring the district's financial activities.

The superintendent sees that the district accounts are internally monitored and that the Office of Financial Services prepares a written statement of the monthly income and expenditures of the district. A copy of this statement is distributed to each member of the board finance committee at least quarterly.

In accordance with state law and regulation, all district financial records will be audited following the close of each fiscal year.

The board will employ a certified public accountant to conduct the annual audit. The district will forward a copy of appropriate audits to the state department as required by applicable state law or regulations. The funds of every school in the district will also be audited annually.

Adopted 10/24/88; Revised 11/23/93, 9/27/99, 10/28/13

Legal references:

S. C. Code, 1976, as amended.

Section 59-20-60 - Audit Requirements of the Education Finance Act.

State Board of Education Regulations:

R-43-175 - Accounting and reporting.

York 3/Rock Hill School District

Policy DI Fiscal Accounting and Reporting

Issued 9/99

Purpose: To establish the basic structure for accounting for and reporting of the district's financial resources.

The district accounting system will provide an accurate record of financial transactions. The superintendent will maintain accounting procedures adequate to properly record all financial transactions in accordance with the Financial Accounting Handbook developed by the South Carolina State Department of Education.

Upon recommendation of the auditor, the superintendent is ultimately responsible for receiving and properly accounting for all funds of the district.

The superintendent will present the board with monthly financial statements which reflect the financial condition of the district.

Adopted 4/27/78; Revised 10/24/88, 9/27/99

Legal references:

S. C. Code, 1976, as amended:

Section 59-13-60 - Spending priority; audits; reports; Education Finance Review Committee.

Section 59-20-80 - School budgets will be made public; itemization of salaries.

York 3/Rock Hill School District

FISCAL ACCOUNTING/AUDITS

Code **DI/DIE-R** Issued **xx/19**

At the close of each fiscal year, a certified public accounting firm will conduct an audit of all funds of the district and all accounts of each school. The firm selected will provide a management letter to the district upon completion of the audit. The administration will give each board member a copy of the management letter in executive session and the audit in open session.

Criteria for Selecting Auditor

The selection of an auditor is a difficult process as there are a number of accounting firms who are not only interested but who are also capable of providing competent services. Consequently, the board has developed the following criteria for consideration in the selection of an auditor:

- availability of staff to provide assistance throughout the school year
- experience in auditing school districts in South Carolina
- cost of providing auditing services
- quality of work
- methods of operation
- professional reputation
- adequacy of staff and facilities
- references

Procedures for selection of auditor

The superintendent, or his/her designee, will invite proposals from any interested certified public accounting firms.

The proposals must include the following information:

- name and address of firm, responsible administrative officer, phone number, and specific data for the firm's liaison or contact person
- brief history of the firm, including date established and work experience
- list of principals and key staff, including the professional background of each
- list of school districts previously audited
- copy of audit organization's peer review report
- proposed costs
- statement relative to the method of operation
- references

Based upon the previously discussed selection criteria and after a study of the documentary materials presented by the certified public accounting firms, the superintendent, or his/her designee, will select firms for personal interviews.

The superintendent, or his/her designee, will recommend to the board the certified public accounting firm qualified to conduct the annual audit. The board formally chooses the auditor in an official meeting, either regularly scheduled or special. All firms invited to submit documentary material will be notified in writing of the board's decision. The auditing firm selected will serve as the district's external auditor for a period of five fiscal years with an optional two year annual renewal. After that period, a request for proposal must be issued.

(see next page)

PAGE 2 - DI/DIE-R - FISCAL ACCOUNTING/AUDITS

Required services by auditor selected

- Audit all financial accounts of the district and each individual school
- Provide the audit in a timely manner so as to meet certain agency reporting deadlines
- Provide the board a detailed management letter
- Provide accounting advice to district administration, including assistance with inservice training for staff, when requested

Issued ^

FISCAL ACCOUNTING/AUDITS

Code **DI/DIE-R** Issued **MODEL**

At the close of each fiscal year, a certified public accounting firm will conduct an audit of all funds of the district and all accounts of each school. The firm selected will provide a management letter to the district upon completion of the audit. The administration will give each board member a copy of the management letter in executive session and the audit in open session.

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The superintendent or his/her designee will recommend to the board the certified public accounting firm qualified to conduct the annual audit. The board formally chooses the auditor in an official meeting, either regularly scheduled or special. All firms invited to submit documentary material will be notified in writing of the board's decision. The auditing firm selected will serve as the district's external auditor for a period of three fiscal years. The board will annually review the appointment.

PAGE 2 - DI/DIE-R - FISCAL ACCOUNTING/AUDITS

Required services by auditor selected

- Audit all financial accounts of the district and each individual school
- Provide the audit in a timely manner so as to meet certain agency reporting deadlines
- Provide the board a detailed management letter
- Provide accounting advice to district administration, including assistance with inservice training for staff, when requested

Issued ^

Policy DIEA Anti-Fraud

Issued 10/13

~~Purpose: To establish the basic structure for the board to reinforce existing systems, policies, procedures, rules and regulations of the district meant to deter, prevent, detect, react to and reduce the impact of fraud.~~

The district supports and fosters a culture of zero tolerance to fraud in all of its manifestations. The district recognizes that acts of fraud by its employees seriously deplete the scarce resources available to meet the mandates of a public school system. The district is aware that the effects of fraud extend beyond the loss of cash and other assets which have severe negative repercussions on the ability of the district to achieve its objectives.

Although it is difficult to quantify, such acts, if left unchecked, seriously impact the following:

- Quality and effectiveness of service delivery
- Strength of business relationships with customers, suppliers and the public
- Employee morale
- Reputation and image of the district

The scope of this policy applies to all employees of the district and relates to all attempts and incidents of fraud impacting or having the potential to impact the district.

Actions constituting fraud refer to but are not limited to, the following.

- Any dishonest, fraudulent or corrupt act
- Theft of funds, supplies or other assets
- Maladministration or financial misconduct in handling or reporting of money, financial transactions or other assets
- Making a profit from insider knowledge
- Disclosing confidential or proprietary information to outside parties for financial or other advantage
- Irregular destruction, removal or abuse of records and equipment
- Deliberately omitting or refusing to report or act upon reports of any such irregular or dishonest conduct
- Bribery, blackmail, secret commissions and/or extortion involving a district employee in the performance of his/her duties
- Abuse of district facilities usage
- Any similar or related irregularity

All fraud will be investigated and followed up by the application of all remedies available within the full extent of the law. Appropriate prevention and detection controls will be applied. These prevention controls include the existing financial and other controls, and checking mechanisms as prescribed in the systems, policies, procedures, rules and regulations of the district.

Reporting procedures and resolution of reported incidents

All employees are responsible for the prevention and detection of fraud. It is the responsibility of each employee to immediately report all allegations or incidents of fraud to his/her immediate superior or, if the employee has reason to believe that his/her immediate supervisor is involved, to the next level of management. All administrators must report all incidents and allegations of fraud to the superintendent. The superintendent's designee(s) will then initiate an investigation into the matter.

Should members of the public wish to report allegations of fraud anonymously, they can contact the superintendent, any member of management or any department head. The district encourages members of the public who suspect fraud to contact the superintendent.

Any fraud committed by an employee of the district will be pursued by thorough investigation and to the full extent of the law, including consideration of the following:

- Taking disciplinary action in accordance with the district's personnel policy handbook
- Instituting recovery of financial losses, including formal civil action

- Initiating criminal prosecution by reporting the matter to the appropriate law enforcement agency
- Any other appropriate and legal remedy available

The superintendent or his/her designee will, upon receiving a report of fraud from an external person, write to the person (unless the report has been made anonymously) making the report as follows:

- Acknowledging that the concern has been received
- Informing him/her whether any further investigation will take place and, if not, why
- Subject to legal constraints, information about outcomes of any investigation will be disseminated on a "need to know" basis.

All information relating to fraud that is received and investigated will be treated confidentially. The progression of investigations will be handled in a confidential manner and will not be disclosed or discussed with any person(s) other than those who have a legitimate right to such information. No person is authorized to supply information with regard to allegations or incidents of fraud to the media without the direct permission of the superintendent.

No person will suffer any penalty or retribution for reporting in good faith any suspected or actual incident of fraud. Principals and department heads should discourage employees or other parties from making allegations which are false and made with malicious intentions. Where such allegations are discovered, the person making the allegations will be subjected to disciplinary actions.

Prevention control and detection methods

When incidents of fraud are reported, department heads are required to immediately review and, where possible, improve the effectiveness of the controls which have been breached in order to prevent similar irregularities from taking place in the future.

It is the responsibility of the superintendent and/or chief financial **finance** officer to ensure that all employees are made aware of and receive appropriate training and education regarding this policy.

In order to prevent fraud, the board directs that a system of internal controls be followed that includes, but is not limited to, the following:

Segregation of duties - Where possible, more than one person will be involved in pieces of financial transactions. No one person will be responsible for an entire financial transaction.

Payments - No cash payment transactions will be made by the district

Bank reconciliations - Bank statements will be reconciled and reviewed by ~~the appropriate people~~ **more than one person: two qualified finance managers as designated by the chief finance officer.**

Capital assets - The finance office will maintain updated lists of district capital assets.

Training - Administrators will be responsible for ensuring that employees under their supervision receive training regarding fraud prevention.

Adopted: 10/28/13

York 3/Rock Hill School District

Policy DIEA Anti-Fraud

Issued 10/13

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- Any dishonest, fraudulent or corrupt act

- Theft of funds, supplies or other assets

- Maladministration or financial misconduct in handling or reporting of money, financial transactions or other assets

- Making a profit from insider knowledge

- Disclosing confidential or proprietary information to outside parties for financial or other advantage

- Irregular destruction, removal or abuse of records and equipment

- Deliberately omitting or refusing to report or act upon reports of any such irregular or dishonest conduct

- Bribery, blackmail, secret commissions and/or extortion involving a district employee in the performance of his/her duties

- Abuse of district facilities usage

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All fraud will be investigated and followed up by the application of all remedies available within the full extent of the law. Appropriate prevention and detection controls will be applied. These prevention controls include the existing financial and other controls, and checking mechanisms as prescribed in the systems, policies, procedures, rules and regulations of the district.

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Adopted: 10/28/13

York 3/Rock Hill School District

Memo

TO: Dr. Bill Cook
FROM: Terri Smith
DATE: December 5, 2019
SUBJECT: Resolution Ordering a Referendum

Attached are two resolutions ordering a referendum for the Board of Trustee's review and will be presented at the December 9th work session with request of approval at the December 9th business meeting. Ms. Frannie Heizer, the district's bond attorney, will be available to answer any questions.

The first resolution contains one ballot question with a not to exceed amount of \$294,800,000.

The second resolution contains two ballot questions with a total not to exceed amount of \$294,800,000. Question #1 has a not to exceed amount of \$259,610,000 and question #2 has a not to exceed amount of \$35,190,000.

The proposed date for the referendum is Tuesday, March 31, 2019.

Administration requests approval of the resolution ordering a referendum of a not to exceed amount of \$294,800,000 with a referendum date of Tuesday, March 31, 2019.

A RESOLUTION

ORDERING A REFERENDUM IN ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, TO SUBMIT THE QUESTION OF WHETHER ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, SHALL ISSUE NOT EXCEEDING \$294,800,000 GENERAL OBLIGATION BONDS, AT ONE TIME OR FROM TIME TO TIME; PROVIDING FOR THE FORM OF BALLOT TO BE USED; PROVIDING FOR NOTICE OF THE REFERENDUM; AND PROVIDING FOR ALL OTHER THINGS NECESSARY TO SUBMIT THE AFORESAID QUESTION.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings. The Board of Trustees (the “Board”), as the governing body of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), hereby finds and determines:

(a) The School District is a duly constituted body politic and political subdivision of the State of South Carolina (the “State”).

(b) Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended (the “Constitution”), provides that school districts of the State shall have the power to incur general obligation debt only in such manner and upon such terms and conditions as the General Assembly of the State shall prescribe by law.

(c) Article X, Section 15, subsection (5) of the Constitution provides that if general obligation debt is authorized by a majority vote of the qualified electors of the school district voting in a referendum authorized by law, there shall be no conditions or restrictions limiting the incurring of such indebtedness except: (i) those restrictions and limitations imposed in the authorization to incur such indebtedness; (ii) such general obligation debt shall be issued within five years of the date of such referendum; and (iii) general obligation debt may be incurred only for a purpose which is a public purpose and which is a corporate purpose of a school district and such debt shall mature within thirty years from the time such indebtedness shall be incurred.

(d) The provisions of Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended (the “S.C. Code”), empower the board of a school district order any such referendum as is required by Article X of the Constitution, to prescribe the notice thereof and to conduct or cause to be conducted such referendum in the manner prescribed by Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended (the “School Bond Act”).

(e) There is a need to construct, improve, equip, renovate and repair school buildings or other school facilities, the costs of which must be defrayed with the proceeds of general obligation bonds of the School District. Under the School District’s present constitutional debt limitation, the amount of bonds authorized to be issued is limited unless the question of issuing such bonds is submitted and approved by the qualified electors of the School District.

(f) It is in the best interest of the School District for the Board to order a referendum to be held in the School District to submit to the qualified electors of the School District the question of whether the School District shall be authorized to issue, at one time or from time to time, general obligation bonds of the School District in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used as set forth in Section 1(e) above.

SECTION 2. Order to Hold Referendum. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby ordered a referendum to be held in the School District on March 31, 2020 (the “Referendum”), at which time there shall be submitted to all persons qualified to vote under the Constitution and laws of the State the question set forth in Section 4 hereof.

SECTION 3. Voting Precincts and Polling Places. The voting precincts or any portion thereof in the School District for the Referendum shall be those designated by Section 7-7-320 of the S.C. Code. The polling places in each of such precincts shall be designated by the Board of Voter Registration and Elections of York County (the “Elections Board”).

The polls shall be opened at seven o'clock in the forenoon and closed at seven o'clock in the afternoon on the date fixed for the Referendum and shall be held open during said hours without intermission or adjournment.

SECTION 4. Form of Ballot. The Elections Board is requested to provide an electronic voting system in such numbers as it considers necessary in good working order and of sufficient capacity for use in the Referendum and to cause there to be prepared for each voting place a number of paper ballots not to exceed ten percent (10%) of registered qualified voters in each voting precinct in the School District. The Referendum shall be conducted in accordance with the provisions of the S.C. Code governing voting machines. Such voting machines shall be delivered to the Elections Board for distribution to the Managers of Election at the several polling places.

(FORM OF BALLOT)

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade

facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, renewal, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

No. _____

Precinct _____

Initials of Issuing Officer

SECTION 5. Qualification of Voters. Every person offering to vote must be at least eighteen (18) years of age and must be duly registered on the books of registration for York County, South Carolina (the “County”) as an elector in the precinct in which he or she resides and offers to vote on or before the date on which said books of registration are closed for the Referendum, and must present such documents and/or forms of identification as required by State law.

Any registered elector who has moved his or her place of residence after the date on which said books of registration are closed for the Referendum, but before the date of the Referendum, shall be entitled to vote failsafe, providing they qualify to vote in the Referendum at the York County Voter Registration Office on election day.

Absentee ballots for the Referendum shall be available at the York County Voter Registration Office. The books of registration shall be closed thirty (30) days before the Referendum.

SECTION 6. Notice of Referendum. The Board hereby authorizes the publication of a Notice of Referendum to be published in a newspaper of general circulation in the County, in compliance with Section 7-13-35 of the S.C. Code. Such notice must be published not later than sixty (60) days before the date of the Referendum and again not later than two weeks after the first notice. A Notice of Referendum, substantially in the form attached hereto as Exhibit A, shall be published in a newspaper of general circulation in the County at least once not less than fifteen (15) days prior to the occasion set for the holding of the Referendum in compliance with the School Bond Act.

The Elections Board is authorized to change any of the locations of polling places for the Referendum as deemed necessary or advisable. Appropriate changes are authorized to be made in the Notice of Referendum.

SECTION 7. Elections Board. A certified copy of this Resolution shall be filed with the Elections Board and the Elections Board is hereby requested as follows:

- (a) To join in the action of the School District in providing for the Notice of Referendum required by Section 7-13-35 of the S.C. Code;
- (b) To prescribe the form of ballot to be used in the Referendum;
- (c) To arrange for polling places in each precinct or any part of a precinct within the School District;
- (d) To appoint Managers of Election;
- (e) To provide voting machines for the Referendum;
- (f) To conduct the Referendum, receive the returns thereof, canvass such returns, declare the results thereof, and certify such results to the Board; and
- (g) To take other steps and prepare such other means as shall be necessary or required by law in order to properly conduct the Referendum.

SECTION 8. Miscellaneous. The Board hereby authorizes the Chairman and Secretary of the Board and the Superintendent of the School District to execute such documents and instruments as may be necessary with regard to the Referendum. The Board hereby retains Burr & Forman LLP d/b/a Burr Forman McNair, as Bond Counsel, and Compass Municipal Advisors, LLC, as Financial Advisor, in connection with the Referendum and, if approved, in connection with the issuance of the general obligation bonds. The Superintendent is authorized to execute such contracts, documents or engagement letters as may be necessary and appropriate to effectuate said engagements.

SECTION 9. Effective Date of Resolution. This Resolution shall take effect and be in full force from and after its adoption.

Adopted this ____ day of _____, 2019.

ROCK HILL SCHOOL DISTRICT NO. 3 OF
YORK COUNTY, SOUTH CAROLINA

Chair, Board of Trustees

(SEAL)

ATTEST:

Secretary, Board of Trustees

(FORM OF NOTICE OF REFERENDUM)

NOTICE OF REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA

NOTICE IS HEREBY GIVEN that a referendum will be held in Rock Hill School District No. 3 of York County, South Carolina (the "School District"), on March 31, 2020, for the purpose of submitting to all persons qualified to vote in the School District, under the Constitution and laws of the State of South Carolina, the following question:

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the "School District"), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or

replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Such question is being submitted pursuant to Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended, Title 11, Chapter 27, Code of Laws of the State of South Carolina 1976, as amended, and Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended. If a majority of the qualified electors of the School District voting in the Referendum approve the issuance of not exceeding \$294,800,000 General Obligation Bonds (the “Bonds”), the Bonds may be issued by the School District either at one time or from time to time, but no Bonds shall be issued later than five years from the date of the Referendum. The proceeds of the Bonds will be used to finance the costs of constructing, improving, equipping, renovating and repairing school building or other school facilities within the School District.

The precincts or portions thereof within the School District and locations of the several polling places for such Referendum are as follows:

TO BE PROVIDED

The polls shall be opened from 7:00 a.m. until 7:00 p.m. at the polling places designated above and shall be open during these hours without intermission or adjournment. Appropriate voting machines will be provided at the polling places for the casting of ballots on the aforesaid question. Managers of Election will be appointed by the Board of Voter Registration and Elections of York County (the “Elections Board”). The Managers of Election shall see that each person offering to vote takes the oath that he or she is qualified to vote at this Referendum according to the Constitution of this State and that he or she has not voted previously in this Referendum.

Every person offering to vote (a) must be at least 18 years of age on the date of the Referendum; (b) must reside in the School District; (c) must be duly registered on the books of registration for York County as an elector in the precinct in which he or she resides and offers to vote on or before the date on which the books of registration are closed for the Referendum, such date being _____, 2020; and (d) must present such documents and/or forms of identification as required by State law.

Voters who are blind, who are otherwise physically handicapped, or who are unable to read or write are entitled to assistance in casting their ballot. This assistance may be given by anyone the voter chooses except his or her employer, an agent of his or her employer, or an officer or agent of his or her union. The Managers of Election must be notified if assistance is needed. Voters who are unable to enter their polling place due to physical handicap or age may vote in the vehicle in which they drove, or were driven to the polls. When notified, the Managers of Election will help voters effectuate this curbside voting provision. Registered voters may be eligible to vote by absentee ballot.

The process of examining the return-address envelopes containing absentee ballots will begin at 9:00 a.m. on the date of the Referendum in the office of the Board of Voter Registration and Elections of York County, South Carolina. Persons wishing more information concerning absentee balloting should contact the office of the Elections Board at _____.

The York County Board of Canvassers shall hold a hearing on ballots challenged in the Referendum on _____, _____, at _____ a.m., at _____.

Board of Trustees of Rock Hill School District
No. 3 of York County, South Carolina

Board of Voter Registration and Elections of
York County

A RESOLUTION

ORDERING A REFERENDUM IN ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, TO SUBMIT THE QUESTIONS OF WHETHER ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, SHALL ISSUE NOT EXCEEDING \$294,800,000 GENERAL OBLIGATION BONDS, AT ONE TIME OR FROM TIME TO TIME; PROVIDING FOR THE FORM OF BALLOT TO BE USED; PROVIDING FOR NOTICE OF THE REFERENDUM; AND PROVIDING FOR ALL OTHER THINGS NECESSARY TO SUBMIT THE AFORESAID QUESTIONS.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings. The Board of Trustees (the “Board”), as the governing body of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), hereby finds and determines:

(a) The School District is a duly constituted body politic and political subdivision of the State of South Carolina (the “State”).

(b) Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended (the “Constitution”), provides that school districts of the State shall have the power to incur general obligation debt only in such manner and upon such terms and conditions as the General Assembly of the State shall prescribe by law.

(c) Article X, Section 15, subsection (5) of the Constitution provides that if general obligation debt is authorized by a majority vote of the qualified electors of the school district voting in a referendum authorized by law, there shall be no conditions or restrictions limiting the incurring of such indebtedness except: (i) those restrictions and limitations imposed in the authorization to incur such indebtedness; (ii) such general obligation debt shall be issued within five years of the date of such referendum; and (iii) general obligation debt may be incurred only for a purpose which is a public purpose and which is a corporate purpose of a school district and such debt shall mature within thirty years from the time such indebtedness shall be incurred.

(d) The provisions of Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended (the “S.C. Code”), empower the board of a school district order any such referendum as is required by Article X of the Constitution, to prescribe the notice thereof and to conduct or cause to be conducted such referendum in the manner prescribed by Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended (the “School Bond Act”).

(e) There is a need to construct, improve, equip, renovate and repair school buildings or other school facilities, the costs of which must be defrayed with the proceeds of general obligation bonds of the School District. Under the School District’s present constitutional debt limitation, the amount of bonds authorized to be issued is limited unless the question of issuing such bonds is submitted and approved by the qualified electors of the School District.

(f) It is in the best interest of the School District for the Board to order a referendum to be held in the School District to submit to the qualified electors of the School District the questions of whether the School District shall be authorized to issue, at one time or from time to time, general obligation bonds of the

School District in a principal amount of not exceeding \$294,800,000, the proceeds of which shall be used as set forth in Section 1(e) above.

SECTION 2. Order to Hold Referendum. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby ordered a referendum to be held in the School District on March 31, 2020 (the "Referendum"), at which time there shall be submitted to all persons qualified to vote under the Constitution and laws of the State the questions set forth in Section 4 hereof.

SECTION 3. Voting Precincts and Polling Places. The voting precincts or any portion thereof in the School District for the Referendum shall be those designated by Section 7-7-320 of the S.C. Code. The polling places in each of such precincts shall be designated by the Board of Voter Registration and Elections of York County (the "Elections Board").

The polls shall be opened at seven o'clock in the forenoon and closed at seven o'clock in the afternoon on the date fixed for the Referendum and shall be held open during said hours without intermission or adjournment.

SECTION 4. Form of Ballot. The Elections Board is requested to provide an electronic voting system in such numbers as it considers necessary in good working order and of sufficient capacity for use in the Referendum and to cause there to be prepared for each voting place a number of paper ballots not to exceed ten percent (10%) of registered qualified voters in each voting precinct in the School District. The Referendum shall be conducted in accordance with the provisions of the S.C. Code governing voting machines. Such voting machines shall be delivered to the Elections Board for distribution to the Managers of Election at the several polling places.

(FORM OF BALLOT)

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

Question 1

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the "School District"), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$259,610,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of

alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, renewal, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Question 2

If and only if Question 1 above is approved, shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$35,190,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select "Yes, in favor of the question"; if the voter wishes to vote against the question, "No, Opposed to the question."

Yes, In Favor of the question

No, Opposed to the question

OFFICIAL BALLOT, REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA
MARCH 31, 2020

No. _____

Precinct _____

Initials of Issuing Officer

SECTION 5. Qualification of Voters. Every person offering to vote must be at least eighteen (18) years of age and must be duly registered on the books of registration for York County, South Carolina (the "County") as an elector in the precinct in which he or she resides and offers to vote on or before the date on which said books of registration are closed for the Referendum, and must present such documents and/or forms of identification as required by State law.

Any registered elector who has moved his or her place of residence after the date on which said books of registration are closed for the Referendum, but before the date of the Referendum, shall be entitled to vote failsafe, providing they qualify to vote in the Referendum at the York County Voter Registration Office on election day.

Absentee ballots for the Referendum shall be available at the York County Voter Registration Office. The books of registration shall be closed thirty (30) days before the Referendum.

SECTION 6. Notice of Referendum. The Board hereby authorizes the publication of a Notice of Referendum to be published in a newspaper of general circulation in the County in compliance with Section 7-13-35 of the S.C. Code. Such notice must be published not later than sixty (60) days before the date of the Referendum and again not later than two weeks after the first notice. A Notice of Referendum, substantially in the form attached hereto as Exhibit A, shall be published in a newspaper of general circulation in the County at least once not less than fifteen (15) days prior to the occasion set for the holding of the Referendum in compliance with the School Bond Act.

The Elections Board is authorized to change any of the locations of polling places for the Referendum as deemed necessary or advisable. Appropriate changes are authorized to be made in the Notice of Referendum.

SECTION 7. Elections Board. A certified copy of this Resolution shall be filed with the Elections Board and the Elections Board is hereby requested as follows:

- (a) To join in the action of the School District in providing for the Notice of Referendum required by Section 7-13-35 of the S.C. Code;
- (b) To prescribe the form of ballot to be used in the Referendum;
- (c) To arrange for polling places in each precinct or any part of a precinct within the School District;
- (d) To appoint Managers of Election;
- (e) To provide voting machines for the Referendum;
- (f) To conduct the Referendum, receive the returns thereof, canvass such returns, declare the results thereof, and certify such results to the Board; and
- (g) To take other steps and prepare such other means as shall be necessary or required by law in order to properly conduct the Referendum.

SECTION 8. Miscellaneous. The Board hereby authorizes the Chairman and Secretary of the Board and the Superintendent of the School District to execute such documents and instruments as may be necessary with regard to the Referendum. The Board hereby retains Burr & Forman LLP d/b/a Burr Forman McNair, as Bond Counsel, and Compass Municipal Advisors, LLC, as Financial Advisor, in connection with the Referendum and, if approved, in connection with the issuance of the general obligation bonds. The Superintendent is authorized to execute such contracts, documents or engagement letters as may be necessary and appropriate to effectuate said engagements.

SECTION 9. Effective Date of Resolution. This Resolution shall take effect and be in full force from and after its adoption.

Adopted this ____ day of _____, 2019.

ROCK HILL SCHOOL DISTRICT NO. 3 OF
YORK COUNTY, SOUTH CAROLINA

Chair, Board of Trustees

(SEAL)

ATTEST:

Secretary, Board of Trustees

(FORM OF NOTICE OF REFERENDUM)

NOTICE OF REFERENDUM
\$294,800,000 GENERAL OBLIGATION BONDS
ROCK HILL SCHOOL DISTRICT NO. 3 OF YORK COUNTY,
SOUTH CAROLINA

NOTICE IS HEREBY GIVEN that a referendum will be held in Rock Hill School District No. 3 of York County, South Carolina (the "School District"), on March 31, 2020, for the purpose of submitting to all persons qualified to vote in the School District, under the Constitution and laws of the State of South Carolina, the following questions:

Question 1

Shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the "School District"), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$259,610,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Safety, Security and Costs Savings –

Continuation of district-wide upgrades to campus security including video surveillance, access control, alarm and warning systems, security fencing, public address, intercom, emergency radio and other communications upgrades; improve access for first responders; renovate, upgrade or replace infrastructure relating to water, sewer and stormwater systems; energy efficiency retrofits to reduce annual costs; installation of alternative or renewable energy systems; and other upgrades required to be made in compliance with local, state or federal codes or regulations; replace and upgrade facilities services, custodial, grounds and transportation shop equipment; replacement of support vehicles and school buses

- Projects Related to Renovation, Modernization or Replacement of Existing Facilities and Equipment or Construction and Equipping of New Facilities -

Major maintenance, modernization, renovation, renewal, improvement, expansion, addition to or replacement of existing facilities; constructing and equipping of new facilities where appropriate; improvements to technology infrastructure; improvements to school grounds and campuses; renovations and modernizations in support of school choice programs; and upgrade of furnishings, fixtures and equipment.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Question 2

If and only if Question 1 above is approved, shall the Board of Trustees of Rock Hill School District No. 3 of York County, South Carolina (the “School District”), be empowered to issue, at one time or from time to time, general obligation bonds of the School District, in a principal amount of not exceeding \$35,190,000, the proceeds of which shall be used to construct, improve, equip, renovate and repair school buildings or other facilities within the School District or the acquisition of land whereon to construct or establish such facilities as follows:

- Projects Related to Arts, Athletics and Wellness –

Replacements and improvements to playgrounds at elementary schools; additions and renovations to physical education rooms/gyms, art and music rooms at elementary schools; additions and renovations to band, orchestra, chorus rooms and drama spaces for middle schools and high schools; renovation and improvements of or replacement of athletics facilities at high schools and middle schools; improvements or additions to or replacement of high school auditoriums; and renovations and improvements or replacement of district stadiums.

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”; if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

Such questions are being submitted pursuant to Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended, Title 11, Chapter 27, Code of Laws of the State of South Carolina 1976, as amended, and Title 59, Chapter 71, Article 1, Code of Laws of South Carolina, 1976, as amended. If a majority of the qualified electors of the School District voting in the Referendum approve the issuance of not exceeding \$294,800,000 General Obligation Bonds (the “Bonds”), the Bonds may be issued by the School District either at one time or from time to time, but no Bonds shall be issued later than five years from the date of the Referendum. The proceeds of the Bonds will be used to finance the costs (including architectural, engineering, legal and related fees) of constructing, improving, equipping, renovating and repairing school building or other school facilities within the School District.

The precincts or portions thereof within the School District and locations of the several polling places for such Referendum are as follows:

TO BE PROVIDED

The polls shall be opened from 7:00 a.m. until 7:00 p.m. at the polling places designated above and shall be open during these hours without intermission or adjournment. Appropriate voting machines will be provided at the polling places for the casting of ballots on the aforesaid questions. Managers of Election will be appointed by the Board of Voter Registration and Elections of York County (the "Elections Board"). The Managers of Election shall see that each person offering to vote takes the oath that he or she is qualified to vote at this Referendum according to the Constitution of this State and that he or she has not voted previously in this Referendum.

Every person offering to vote (a) must be at least 18 years of age on the date of the Referendum; (b) must reside in the School District; (c) must be duly registered on the books of registration for York County as an elector in the precinct in which he or she resides and offers to vote on or before the date on which the books of registration are closed for the Referendum, such date being _____, 2020; and (d) must present such documents and/or forms of identification as required by State law.

Voters who are blind, who are otherwise physically handicapped, or who are unable to read or write are entitled to assistance in casting their ballot. This assistance may be given by anyone the voter chooses except his or her employer, an agent of his or her employer, or an officer or agent of his or her union. The Managers of Election must be notified if assistance is needed. Voters who are unable to enter their polling place due to physical handicap or age may vote in the vehicle in which they drove, or were driven to the polls. When notified, the Managers of Election will help voters effectuate this curbside voting provision. Registered voters may be eligible to vote by absentee ballot.

The process of examining the return-address envelopes containing absentee ballots will begin at 9:00 a.m. on the date of the Referendum in the office of the Board of Voter Registration and Elections of York County, South Carolina. Persons wishing more information concerning absentee balloting should contact the office of the Elections Board at _____.

The York County Board of Canvassers shall hold a hearing on ballots challenged in the Referendum on _____, _____, at _____ a.m., at _____.

Board of Trustees of Rock Hill School District
No. 3 of York County, South Carolina

Board of Voter Registration and Elections of
York County



TO: Dr. William Cook

FROM: Dr. John Jones and Dr. Luanne Kokolis

CC: Board Members

DATE: December 4, 2019

SUBJECT: Field Study Request

Attached are Field Study Requests for our district high school students who would like to participate in overseas travel. Students studying foreign countries and/or world languages would have an opportunity to travel to Panama or Greece/Italy; China or Italy; and/or Paris/London in 2022. The travel requests are district-wide and open to students in all three high schools.

Panama – April 2021
Greece/Italy – April 2021
China – June 2021
Italy – June 2021
Paris/London – June 2022

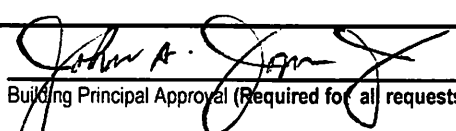
We are requesting board approval for the trips so that families can plan for the cost of the trip well in advance.

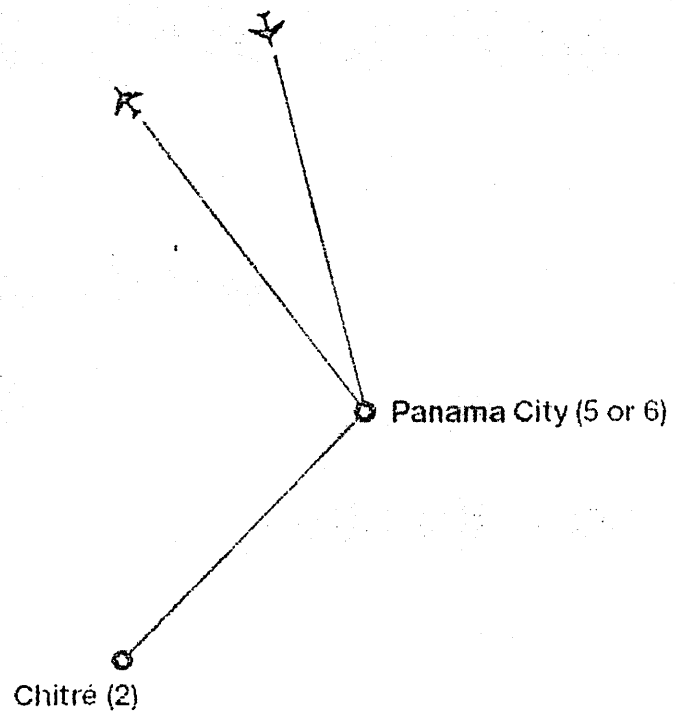
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

Revised
9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 4/2/2021-4/10/2021	
Destination (attach itinerary): Panama		Destination City/State: Panama	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u>		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Teacher Chaperones Attending: Adult/Parent Chaperones Attending: (1 chaperone per 10 students):		Classroom Time Lost: <u>1 class period</u>	
Delandris Jones and/or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Barina Johnson (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sandra Queen (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Kimberly Grant or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
(Please attach a list of additional names with background check information on separate sheet of paper if needed)			
Topic being studied: Students will take part in an experience where they will have the opportunity to authentically practice their world language skills.		Cost per student: 3115.00	
Objectives of this trip in relation to topic : Students will engage in authentic activities to enhance their language proficiency.		Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Educational preparations for this trip: Students are enrolled in world language courses where this is one of the studied countries.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-tell where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus			
Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____			
Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____			
Account Number to Charge: _____			
 Building Principal Approval (Required for all requests)		<u>12-4-19</u> Date	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.)		Date	
Board of Trustees Approval (Required for out-of-country requests) _____ Date			
Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)			



DAY 1 Fly to Panama



Meet your Tour Director at the airport

Visit the Panamá Viejo ruins and museum

Take a tour of Casco Viejo

Visit the Biomuseo

Take a group photo by the Panama sign on the Amador Causeway

Visit a tropical research institute at Punta Culebra

Participate in a workshop with local scientists

Explore Panama City on your own



Boat tour around Monkey Island

Board a boat for an exciting, guided boat tour of Gatun Lake. Motor through a stretch of the Panama Canal and watch as massive tanker ships make their way to another ocean! Try to spot monkeys as your boat circles Monkey Island, then learn how so many species are able to survive in the middle of the Panama Canal.

Travel to Chitré

Visit a local farm to learn about the agriculture of the Azuero Peninsula

Enjoy (and help prepare) lunch with locals

Visit with local artisans and learn how traditional Panamanian crafts are made

Participate in a pre-Columbian painting workshop

Enjoy a folklore dance show

Travel to Panama City

Visit the Miraflores Visitor Center at the Panama Canal

Visit the Panama Canal Administration Building

Enjoy a hike in one of the parks that surround Panama City

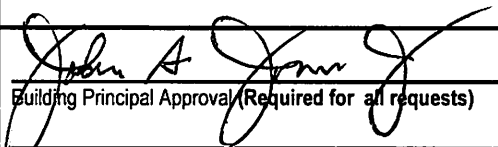
Explore Panama City on your own

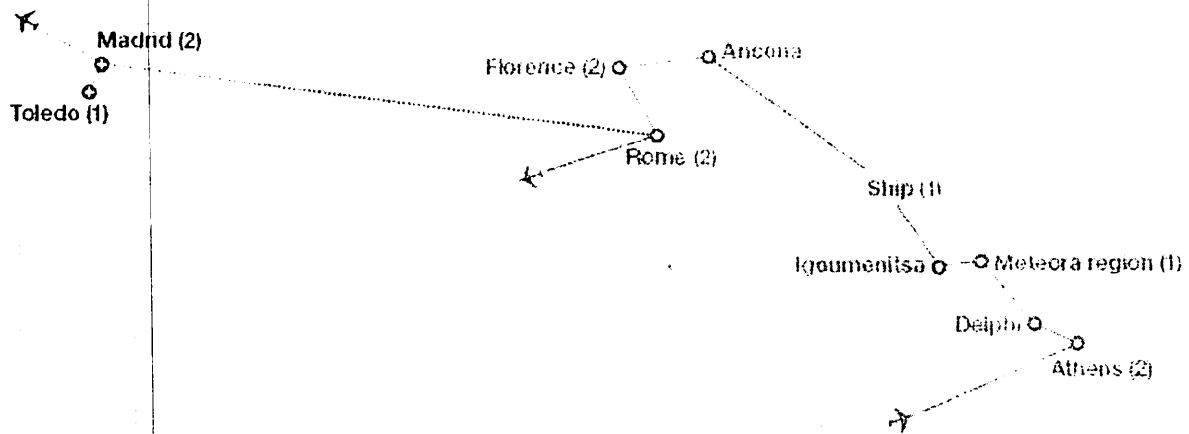
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

Revised
9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 4/15/2021-4/25/2021	
Destination (attach itinerary): Greece and Italy		Destination City/State: Greece and Italy	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u>		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Teacher Chaperones Attending: Adult/Parent Chaperones Attending: (1 chaperone per 10 students):		Classroom Time Lost: <u>2 class periods</u>	
Delandris Jones and/or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
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Sandra Queen (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Kimberly Grant or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
(Please attach a list of additional names with background check information on separate sheet of paper if needed)			
Topic being studied:		Cost per student: 3815.00	
Students will take part in an experience where they will have the opportunity to explore the arts and humanities.		Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will make cultural connections and comparisons between the types of arts they have studied in class to the target language country.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Teachers will engage students in projects and other learnings that will support the objectives of the trip.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-ten where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus			
Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____			
Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____			
Account Number to Charge: _____			
 Building Principal Approval (Required for all requests)		<u>12-4-19</u> Date	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.)		Date	
Board of Trustees Approval (Required for out-of-country requests) _____ Date			
Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)			



DAY 1 Fly overnight to Greece



Meet your Tour Director at the airport

Take a guided tour of Athens

With your expert local guide you will see:

- Olympic Stadium
- Syntagma Square
- Acropolis

Visit the Acropolis:

- Parthenon
- Temple of Athena Nike

Visit the Acropolis Museum, home to ancient ruins and pre-historic artifacts

Take a walking tour of Athens

With your Tour Director you will see:

- Plaka district
- Athenian Trilogy

Explore on your own or add this in-depth excursion:



Greek evening



Travel via Delphi to the Meteora region

Visit the Delphi Museum

Take a guided tour of Delphi

With your expert local guide you will see:

- Temple of Apollo
- Delphi Archaeological Museum

Visit a Meteora monastery, a town suspended in the "middle of the sky"

Tour a Meteora monastery with an expert local guide

Travel to Igoumenitsa

Travel by night ferry to Ancona

Travel to Florence

Take a guided tour of Florence

With your expert local guide you will see:

- Piazza della Signoria
- Ponte Vecchio

- Chiesa di Santa Croce
- Gates of Paradise

Travel to Rome

Take a guided tour of Rome

With your expert local guide you will visit:

- Roman Forum
- Colosseum

Take a guided tour of Vatican City

With your expert local guide you will visit:

- Sistine Chapel
- St. Peter's Basilica

Explore on your own or add this in-depth excursion:



Roman Catacombs

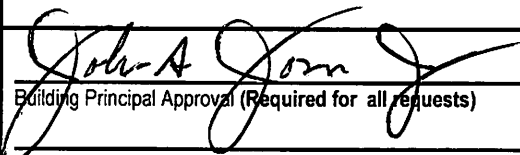


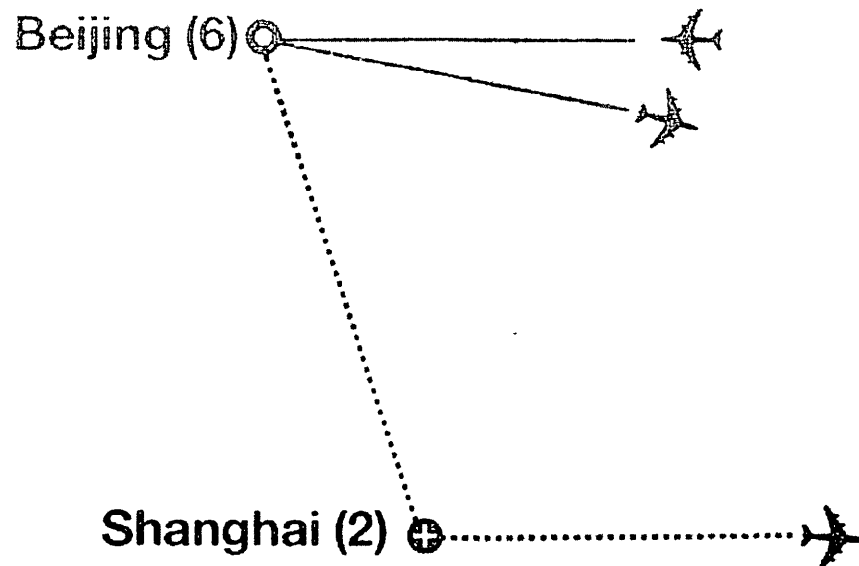
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

Revised
9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 6/7/2021-6/15/2021	
Destination (attach itinerary): China		Destination City/State: China	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u> Teacher Chaperones Attending: _____ Adult/Parent Chaperones Attending: (1 chaperone per 10 students): Delandris Jones and/or Member of Instruction Team _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Barina Johnson (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Sandra Queen (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Lihua Tan (teacher) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Please attach a list of additional names with background check information on separate sheet of paper if needed)		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Classroom Time Lost: _____ Will a substitute teacher be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list dates: Full Day _____ Half Day (a.m.) _____ Half Day (p.m.) _____	
Topic being studied: Students will take part in an experience where they will have the opportunity to authentically practice their world language skills.		Cost per student: 3460.00 Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will engage in authentic activities to enhance their language proficiency.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Students are enrolled in world language courses where this is one of the studied countries.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-tell where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____ Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____			
Account Number to Charge: _____			
Building Principal Approval (Required for all requests) 		Date <u>12-4-19</u>	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.) 		Date 	
Board of Trustees Approval (Required for out-of-country requests) _____ Date _____ Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)			



DAY 1 Fly overnight to China



Meet your Tour Director at the airport

Take a guided tour of Beijing

With your expert local guide you will visit:

- Tiananmen Square [*tyahn-ahn-men*]
- Forbidden City
- Summer Palace

Visit the Summer Palace

Enjoy a dragon boat ride (*Available April–October only*)

Participate in a *tai chi* lesson

Visit Tiananmen Square

Visit the Forbidden City

Enjoy a Peking duck dinner

Visit the Great Wall of China

Take a tour of the Great Wall of China

Participate in a tea ceremony

Attend the Legend of Kung Fu show

Visit the Temple of Heaven Park (*time permitting*)

Participate in a calligraphy lesson

Take a walking tour of the alleys of Old Beijing in the Nanluoguxiang district

Stop to snack on some local street food

Take a rickshaw tour of a traditional Beijing neighborhood

Enjoy an authentic Chinese meal with a local family

Visit the Yonghe Lamasery Temple

Visit the 798 Dashanzi Modern Art Zone

Visit with local students

Explore on your own or add this in-depth excursion:



Aerobics show





ACROBATICS SHOW

See the Bird's Nest Olympic stadium

Walk through Jingshan Park and enjoy a panoramic view of the Forbidden City

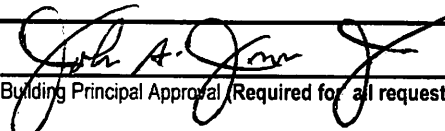
Explore Beijing on your own

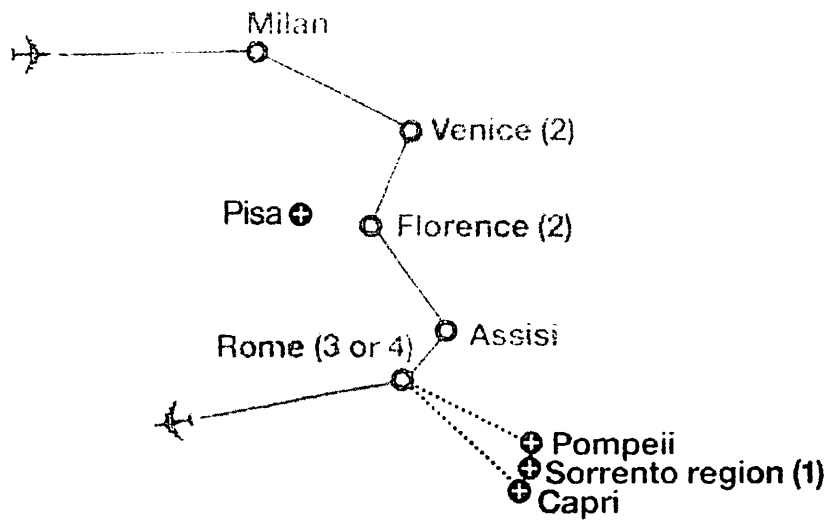
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

 Revised
 9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip		School: Rock Hill School District		Dates of Trip: 6/7/2021-6/16/2021	
Destination (attach itinerary): Italy (Venice, Florence, Rome)		Destination City/State: Italy (Venice, Florence, Rome)		Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u> Teacher Chaperones Attending: _____ Adult/Parent Chaperones Attending: (1 chaperone per 10 students): Delandris Jones and/or Member of Instruction Team _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Barina Johnson (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Sandra Queen (teacher, District Travel Liaison) _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Kimberly Grant or Member of Instruction Team _____ Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Please attach a list of additional names with background check information on separate sheet of paper if needed)				Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Classroom Time Lost: <u>2 class periods</u> Will a substitute teacher be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list dates: Full Day _____ Half Day (a.m.) _____ Half Day (p.m.) _____			
Topic being studied: Students will take part in an experience where they will have the opportunity to explore the arts and humanities.				Cost per student: 3740.00 Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Objectives of this trip in relation to topic : Students will make cultural connections and comparisons between the types of arts they have studied in class to the target language country.				Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded			
Educational preparations for this trip: Teachers will engage students in projects and other learnings that will support the objectives of the trip.				Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-ten where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.							
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____ Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____ Account Number to Charge: _____							
Building Principal Approval (Required for all requests) 				Board of Trustees Approval (Required for out-of-country requests)			
Date: <u>12-1-19</u>				Date: _____			
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.) Date: _____							
Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)							



DAY 1 Fly overnight to Italy



Meet your Tour Director at the airport

Travel to Venice

See a glass-blowing demonstration

Take a guided tour of Venice

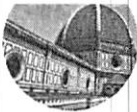
With your expert local guide you will see:

- St. Mark's Square
- Grand Canal

Visit the Doge's Palace

Explore on your own or add this in-depth excursion:





Gondola Ride



Travel to Florence

Take a guided tour of Florence

With your expert local guide you will see:

- Piazza della Signoria
- Ponte Vecchio
- Basilica of Santa Croce
- Gates of Paradise

Explore on your own or add this in-depth excursion:



Pisa



Travel via Assisi to Rome

Visit the Basilica of St. Francis

Tour Assisi with an expert local guide

Tour the Roman Forum and the Colosseum with an expert local guide

Take a guided tour of Vatican City

With your expert local guide you will visit:

- Sistine Chapel
- St. Peter's Basilica

Take a self-guided walking tour of Rome

You will see:

- Trevi Fountain
- Pantheon
- Piazza Navona
- Spanish Steps

Explore on your own or add this in-depth excursion:



Pompeii

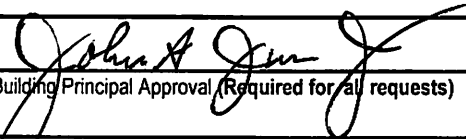


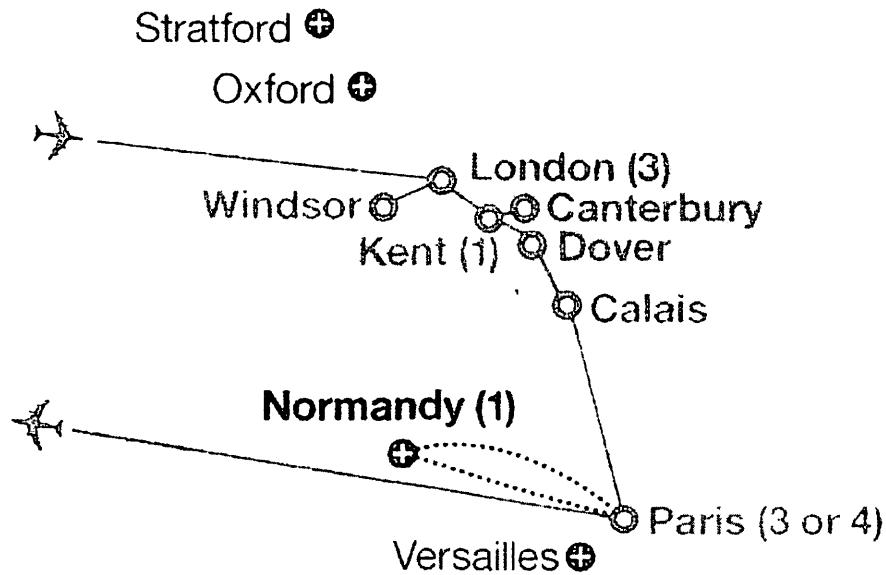
FIELD STUDY REQUEST

Field Trip System Data Entry Completed:

 Revised
 9/27/2012

NOTE: Please submit one field study request form per field study. Students who participate in field study must have written parent permission. Bus roster and emergency contact numbers must be with teacher in charge of field study. All overnight field study and out of state day field study requests must be approved by the Superintendent prior to the study. Out of Country field study requests require Board of Trustees approval. The signature dates must be in sequential order. First semester overnight requests must be submitted by September 30. Second semester overnight requests must be submitted by January 31. Local field study requests must be submitted to the building principal at least 2 weeks in advance. Requests may not be submitted at other times unless they are for academic, club, or sports competitions.

Check all that apply: <input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out-of-State <input type="checkbox"/> Day <input checked="" type="checkbox"/> Overnight Competition? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person in Charge of Group Delandris Jones		Class Requesting Trip: District Sponsored Trip	
School: Rock Hill School District		Dates of Trip: 6/6/2022-6/15/2022	
Destination (attach itinerary): Paris, London		Destination City/State: Paris, London	
Destination contact phone number: 1-800-637-8222			
Number of Student Attending: <u>24</u>		Will students be eating lunch in cafeteria? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Teacher Chaperones Attending: Adult/Parent Chaperones Attending: (1 chaperone per 10 students):		Classroom Time Lost: _____	
Delandris Jones and/or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Barina Johnson (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sandra Queen (teacher, District Travel Liaison)		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Kimberly Grant or Member of Instruction Team		Background Check Completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
(Please attach a list of additional names with background check information on separate sheet of paper if needed)			
Topic being studied:		Cost per student: 3920.00	
Students will take part in an experience where they will have the opportunity to explore the arts and humanities.		Payment Plan Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Objectives of this trip in relation to topic : Students will make cultural connections and comparisons between the types of arts they have studied in class to the target language country.		Funding Source (fundraiser, school activity fund, student): Fundraiser, parent funded	
Educational preparations for this trip: Teachers will engage students in projects and other learnings that will support the objectives of the trip.		Scholarship Available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Follow-up plans and activities: Students will have the opportunity to participate in an event that's called two-to-ten where students will have two minutes to share about their experience abroad, which will be used as an opportunity to create more interest in traveling abroad.			
Transportation Information: <input checked="" type="checkbox"/> No Transportation Needed <input type="checkbox"/> Activity Bus # needed: _____ <input type="checkbox"/> Van/Mini Bus # needed: _____ <input type="checkbox"/> Charter Bus			
Driver furnished by Transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No, If no, list driver name: _____			
Pick up time: _____ Return time: _____ Number of Students: _____ Number of Adults: _____ Wheelchair: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Plan of Payment – TRANSPORTATION ONLY: (Does not include admission, meals, etc.) <input type="checkbox"/> School District <input type="checkbox"/> School Activity Fund <input type="checkbox"/> Students <input type="checkbox"/> Other, specify: _____			
Account Number to Charge: _____			
 Building Principal Approval (Required for all requests)		<u>12-1-19</u> Date	
Superintendent Approval (Required for all overnight and out of state day requests and in state requests that are more than 50 miles from Rock Hill.)		Board of Trustees Approval (Required for out-of-country requests)	
		Date	
Copies to: Building Principal's Office, Requesting Staff Member, Planning Dept., Transportation, Building Cafeteria Manager (if needed)			



DAY 1 Fly overnight to England



Meet your Tour Director at the airport

Walking tour of London

Take a guided tour of London

With your expert local guide you will see:

- Big Ben and Houses of Parliament
- Piccadilly Circus
- St. Paul's Cathedral
- Westminster Abbey
- Changing of the Guard at Buckingham Palace (if scheduled)

Take a guided tour of Windsor Castle

With your expert local guide you will see:

- St. George's Chapel
- Queen Mary's Dolls' House
- State Apartments

Take a guided tour of Windsor Castle

With your expert local guide you will see:

- St. George's Chapel
- Queen Mary's Dolls' House

Explore on your own or add this in-depth excursion:



Oxford and Stratford



Travel via Canterbury and Dover to Kent

Take a tour of Canterbury

Visit the Canterbury Cathedral

Visit Dover Castle

Travel to Dover

Cross the English Channel by ferry from Dover to Calais

Take a guided tour of Paris

With your expert local guide you will see:

- Place de la Concorde
- Champs-Élysées
- Arc de Triomphe
- Les Invalides
- Eiffel Tower

Explore on your own or add this in-depth excursion:



Versailles



Visit the Louvre

Take a tour of the Latin Quarter

Catch a glimpse of Notre-Dame Cathedral

Visit the Fragonard Perfume Factory

Explore on your own or add this in-depth excursion:



Monet's Giverny Gardens



Explore on your own or add this in-depth excursion:



Van Gogh's Auvers-sur-Oise



NSBA Annual Conference Attendees

Helena Miller

January 16, 2020
8am-1pm

Called School Board Work Session

Helena Miller

January 16, 2020
8am-1pm



Marketing & Communications Department
Telephone: 981-1008 - Fax: 981-1094

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: December 4, 2019
SUBJECT: Announcements for December 9th School Board Meeting

Teacher Listen & Learn

District leaders hosted the fourth Teacher Listen and Learn informational session for teachers from across the district on Wednesday, December 4. This series of meetings is providing a rich opportunity to engage in dialogue with teachers about celebrations, issues and concerns for our school district. To view detailed responses to questions and concerns from past Teacher Listen and Learn sessions, you are invited to visit www.rock-hill.k12.sc.us/tll. Monthly sessions will continue in second semester.

District Teacher Forum

On December 3rd, school-level teachers of the year came together for the second Teacher Forum meeting of the school year. Co-chairs Melissa Tucker of Rock Hill High and Kristi McGuirt of Ebinport Elementary continue to do a great job building the capacity of this group of accomplished teacher leaders.

Superintendent's Student Advisory Council

On December 3rd, student leaders from each high school, the Applied Technology Center and Phoenix Academy came together for the second Superintendent Student Advisory Council meeting of the school year. It is always a joy to work with our students to address areas of concern and importance to them. Also, thank you to Dr. Keith Wilks, Executive Director of Student Services, for leading this work with our student leaders.

Winter Holiday Schedule

This fall semester is quickly drawing to a close. Friday, December 20 is our last day of the semester, and students will be dismissed on a half-day schedule. Dismissal times are 11 a.m. for elementary schools, 11:30 a.m. for middle schools, and 11:45 a.m. for high schools. The district will be closed through Thursday, January 3. Teachers return on Monday, January 6 followed by students on Wednesday, January 8.

School Choice Fair and District Expo

Parents are invited to learn more about choice programs and college and career opportunities available to students in Rock Hill Schools at the Choice Fair and District Expo to be held at South Pointe High School, 801 Neely Road, on Saturday, January 25 beginning at 10 a.m. Representatives from every school will be available to provide information and answer questions about opportunities for students in our district. The online application for families interested in a choice program is presently open on our website, www.rock-hill.k12.sc.us/choice. Each choice program is application-based, and applications must be submitted by February 28, 2020.

School Bus Tracking System

Beginning second semester, we will be adding GPS tracking devices to our school buses that will integrate with our bus routing software. The Versatrans My Stop mobile app accesses GPS data and gives parents and

guardians secure access to information on where their child's school bus is and what time it is expected to be at their stop. Similar to rideshare apps like Uber and Lyft, this will allow our students and parents to better plan for late or on-time arrival of busses, and prevent missed pick-ups or waiting for longer periods at bus stops. We believe this new feature will continue to improve the communication between our Transportation Department and our parents. As this feature is rolled out, additional communication will be shared with our families.

Transportation Efficiency Study Update

This fall, Robert E. Davis, LLC, Consulting Services conducted a study of the transportation department's efficiency, organization, and administration. Findings of this study will be presented to the Board of Trustees in January 2020.

eLearning Day Set for April 13

Our district is honored to participate in a pilot program with 15 other districts in South Carolina to develop an eLearning program. Information about this unique learning opportunity for Rock Hill Schools has been shared with our students, teachers, and community. Please mark your calendar for Monday, April 13, 2020 -- this scheduled make-up day will be used as an eLearning day and allow students to make up time lost during the water main break in October. For eLearning days, students will complete assignments at home, and school will not be open. To learn more and to view an overview video of the eLearning program in Rock Hill Schools, please visit our website www.rock-hill.k12.sc.us/elearning.

Upcoming Board Meetings

The School Board will next meet on Monday, January 13. The meeting will be streamed on our website and available for viewing on-demand immediately following the broadcast. We invite our community to watch meetings and interact with the district during our live Facebook broadcasts.

Other and Future Business

Helena Miller

Executive Session

- Contractual Matter
 - *Facilities Agreement*